



GSG Equipment Check-out Form

The GSG Office is located in Admin 405, you can contact us by email (gsg@mtu.edu).

Item(s) checked-out:

<input type="checkbox"/>	Easels	# taken_____	# returned_____
<input type="checkbox"/>	Poster Boards	# taken_____	# returned_____
<input type="checkbox"/>	Canopy		
<input type="checkbox"/>	Slow Cooker/Roasters	# taken_____	# returned_____
<input type="checkbox"/>	Clipboards	# taken_____	# returned_____
<input type="checkbox"/>		# taken_____	# returned_____
<input type="checkbox"/>			

By signing this form you are agreeing to return these items to the Graduate Student Government in their original condition. Items that are not returned or are returned damaged will be replaced by the person/group borrowing the item(s).

Name of Borrowing Group (if applicable): _____

Name of Person in Charge of Borrowed Items: _____

Email of Contact: _____ Phone # of Contact: _____

Date of check-out: _____

Anticipated date of return: _____

Approved by GSG E-board Member: _____

Date of Approval: _____