

# **Minutes for a Meeting of the Graduate Student Government**

*Monday May 11<sup>th</sup>, 2015*

*5:15 PM in Admin 404*

- I. Call to Order: 5:15 PM**
- II. Approval of Agenda**
  - a. Motion by Shelley
  - b. Second by Mayra
  - c. Motion passes unanimously
- III. Approval of Minutes from: April 13<sup>th</sup>, 2015**
  - a. Motion by Meng
  - b. Second by Mayra
  - c. Motion passes unanimously
- IV. Welcome New GSG Members**
  - a. Nineteen new GSG members were in attendance
- V. New Business**
  - a. No new business to report.
- VI. Officer Reports**
  - a. President (Chelsea Nikula)
    - i. Board of Trustees meeting has finalized Daniel Heights \$50 late fee for rent.
      1. Menon "It used to be \$10 per day so is it \$50 per day like it used to be?"
      2. Chelsea "No it will just be a one-time \$50 fee."
    - ii. Requirements of GSG reps: Need to attend meetings once a month per in summer and you get 2 excused absences, you can have an alternate from your department fill in for you. Reps need to communicate with their respective departments however they see best (email, printout, etc). Reps must host 1 meet and greet per session in order to stay in good standing. It is required that reps participate in one of four committees: Academic, Social, Ways and Means, or Public Relations. Reps can serve as liaisons as well as a committee and work with various groups to communicate with GSG and the respective groups. USG, Research advisory, IT Governance and International Group all need liaisons for this year.
  - b. Vice President (Will Lytle)
    - i. Need a more active Daniel Heights Advisory Board, discuss with Will if you wish to get involved.
    - ii. Health plan has been approved but rates cannot be disclosed as of yet.
    - iii. Issue of capping representatives needs to be addressed, discuss

with Will if you have any input.

- c. Treasurer (Meng Tang)
  - i. Account balance \$59,652.95
  - ii. 2014-2015 Budget Standing: \$74,408.31/85,333 because of unclaimed Travel Grants. Remind your departments to claim their Travel Grants by May 30<sup>th</sup>.
  - iii. Travel Grants for Summer opened today (May 11<sup>th</sup>) and will be open until June 19<sup>th</sup>. 49 presenting awards (\$250) and 5 attending awards (\$150) can be awarded this summer semester.
    - 1. Eligibility for any of these grants are as follows: Full time enrollment as student, department is in good standing with GSG, conference acceptance letters included in application (attending grants do not need this). Conference must take place between May 1st 2015 –April 30<sup>th</sup> 2016. Student’s advisor must be able to verify eligibility and approve travel to the conference.
    - 2. Can apply for a Travel Grant each semester, however you only get one travel grant per session.
      - a. Sudhir “If extra grants are available can someone get one twice?”
        - i. Meng “No, if there are unawarded grants, which is very rare, the extra funds will roll over for the next year”
- d. Secretary (Joe Fedie)
  - i. Representatives need to email their committee preferences to Joe by Friday May 15<sup>th</sup> to get committee preference.
  - ii. Committees will be assigned by Sunday May 17<sup>th</sup>.

## **VII. Committee Chair Reports**

- a. Academic (Shelley Jeltema)
  - i. Has been working on organizing a poster presentation for alumni breakfast.
  - ii. Lunch ‘n’ Learns: trying to start earlier in the year and topics include how to get advisors and have info available to new graduate students about important topics (advisor, classes, stress, etc).
  - iii. GRC plans are starting to move forward, attempting to bring in a wider community for graduate students to present research to.
- b. Social (Bethany Klemetsrud)
  - i. Orientation picnic will be happening at Hancock beach after orientation August 26<sup>th</sup>, 2015. Working with Quincy Mine for mine tour and currently open for ideas on social activities for the coming year.
- c. PR (Kristen Therrian)
  - i. Nothing to report.
- d. Jarod Maggio (Softball)
  - i. Softball league is starting for the summer, the managers meeting is

happening on May 12<sup>th</sup>, anyone can attend and is at 5:30 in Admin 404. Softball Clinic for learning softball and teaching others (volunteers needed) is May 23<sup>rd</sup>, please register online and contact Jarod if you are interested volunteering. The season starts June 4<sup>th</sup>. There is a free agent list on the website if you want to play on a team that is short on players.

1. Mayra “ It would be nice to have two leagues: one with newcomers and one for veterans”
  - a. Jarod “Ideally we will have two leagues, but it depends on the number of teams”
  - b. Menon “It generally depends on if the teams want to be competitive or non-competitive.”
  - c. Jarod “Yes, this will come up in the managers meeting as well.”
2. Menon “Starting a GSG team to bring GSG members closer together, contact Menon or Chelsea if you want to play”

### **VIII. Liaison Reports**

- a. University Senate
  - Beth “Need to look at minutes, will inform everyone next meeting”
- b. Undergraduate Student Government
- c. Food Insecurities Committee (Sasha Teymorian)
  - i. Survey has come back with 25% students who have food insecurity, currently working on this issue, trying to support local food banks, etc.
- d. Friends of the Van Pelt Library (Kevin Waters)
  - i. Nothing to report
- e. Research Advisory Council
- f. IT Governance Group
- g. International Group

### **IX. Old Business & Discussion Items**

- a. Meet & Greet Reports
- b. Questions or Concerns from GSG Representatives
  - i. Mayra “Get individual in charge of insurance to discuss current insurance with students.”
    1. Will “Insurance representatives will be here for orientation to clarify insurance, we can look into meeting with them.”
  - ii. Rep- Shuttle size needs to be increased because only 14 people can

fit inside as of right now.

1. Shelley “Do a public poll to see if individuals would be willing to pay for shuttle transport in order to help get a newer or bigger shuttle”
- iii. Omkar “Graduate school needs your starting date for co-op fall in Track A or B but if it starts before it doesn’t work.”
  1. Chelsea “I will look into this.”
- iv. Menon “If there is no voice for housing advisory board there will be no one who will want to take any interest in it.”
- v. Sudhir “What is the international surcharge fee for the incoming students?”
  1. Chelsea “Incoming international students will pay \$100 then \$250 each following semester”

**X. Adjournment**

- a. Motion by Joe R.
- b. Second by Beth
- c. Motion passes unanimously

# Minutes for a Meeting of the Graduate Student Government

Monday June 15<sup>th</sup>, 2015

5:15 PM in GLRC 202

- I. **Call to Order:** 5:15 PM
- II. **Approval of Agenda**
  - a. Motion by Menon
  - b. Second by Meng
  - c. Motion passes unanimously
- III. **Approval of Minutes from:** May 11<sup>th</sup>, 2015
  - a. Motion by Bethany
  - b. Second by Joe R
  - c. Motion passes unanimously
- IV. **Welcome New GSG Members**
  - a. 2 new members were in attendance, David Porter and Rafael Gil-Figueroa
- V. **New Business**
  - a. Amendment to current budget (Meng Tang)
    - i. A line item has been duplicated for Softball, but for an amendment for the budget must be approved by the general body.
      1. Will “If we don’t amend the budget will softball get an extra \$1,000?”
        - a. Meng “No.”
      - ii. Motion by Shelly, second by Kristen
      - iii. Motion passes (19 in favor with 2 abstentions)
- VI. **Officer Reports**
  - a. President (Chelsea Nikula)
    - i. IT updates
      1. There should be a simpler way to reset your password if you forget it rolling out later this summer, it should utilize account security questions
      2. US banking card for Michigan Tech ID cards will be an opt in instead of default for new students
      3. IT will help set up electronics for PhD or MS defenses the day of your defense if you let them know beforehand. They can also help set up a web conference for committee member that are abroad, they need a 2-week notice.
    - ii. Facilitators for orientation are needed
      1. Facilitators will participate in discussions with new students, they get a free lunch and do not need to be a part of GSG. New facilitators will need to take a brief training. If you are interested, register through the link on the email

sent out.

- a. Menon “New graduate students are placed in tables with one experienced facilitator there to answer questions. Orientation presentations are wide and varied but facilitators are there to give information on their specific department for new students. I strongly encourage anyone to be a facilitator.”
  - iii. Potlucks are held at Canterbury House every Wednesday evening, everyone is welcome, no need to bring a dish if you can’t.
  - iv. Softball feedback
    - 1. Jarod is looking for feedback on the softball league.
      - a. Joe R. “Have a way to rake the infield in between games to clean up the infield”
- b. Vice President (Will Lytle)
- i. United Healthcare plan for the fall has been decided with a deductible of \$750 and a premium of \$1,893 with 75% of it being covered by Michigan Tech for supported students.
    - 1. Karen C. “When does it go into effect?”
      - a. Will “Goes into effect in August with final details in July.”
  - ii. A health insurance rep will be here in August to discuss the details of the plan
    - 1. Menon “Is the school looking into alternative options for payment plans?”
      - a. Will “A payment plan may be an option, they haven’t decided yet.”
    - 2. Ida “Is there anywhere else to find this information yet?”
      - a. Will “Plan details have not been released yet, but should be posted in July.”
  - iii. A student received an information request from AETNA, have other students received this? (Yes.) Will is looking into it.
  - iv. The Work-Life committee is currently discussing childcare options on campus and in our community.
- c. Treasurer (Meng Tang)
- i. Budget updates: Account balance is \$74,239.70
  - ii. Surplus funding: At least \$38,625.38, will be finalized upon closure of the 2014-2015 budget
  - iii. Discretionary funding: \$0/\$8,000 spent
  - iv. Long distance call of \$0.01 appeared on statement, E-board discretionary fund is being used to cover it. This seems to be a recurring cost, no long distance calls were made.
  - v. Travel grants for summer are due June 19th with 30 applications currently and 49 total available.
    - 1. Abhi “Could funds be spread across two different

conferences if not all the funds are used up?”

a. Meng “No”

d. Secretary (Joe Fedie)

- i. Nominations for new PR chair are now open and will close at our meeting on July 13<sup>th</sup>. Requirements for PR chair include: must be an on-campus graduate student, be willing to learn to code in HTML, and publicize our events through social networking and posters around campus.

## **VII. Committee Chair Reports**

a. Academic (Shelley Jeltema)

- i. Alumni breakfast will be August 17th.
- ii. Our first Lunch ‘n’ Learn will be held during orientation (August 27th) to discuss how to pick an advisor and how to build a professional relationship with them.
- iii. The Academic Committee is working on plans for Professional Development Day.

b. Social (Bethany Klemetsrud)

- i. Orientation picnic is August 26th from 5-8pm will be at the Hancock beach, all GSG members are encouraged to attend.
- ii. Quincy Mine tour is August 29th primarily for new students and will start at 10:30am and will run to 3pm.
- iii. First Friday Social will be September 4<sup>th</sup> from 4-6pm it is a great time and allows for the newest graduate students to meet GSG and the graduate school.
  1. Chelsea “First Friday Socials are held the first Friday of every month and are hosted by various departments on campus. Graduate students are always welcome and encouraged to attend.”

c. PR (Kristen Therrian)

- i. Nothing to report

d. Softball (Jarod Maggio)

- i. Nothing to report

## **VIII. Liaison Reports**

a. University Senate (Gorkem Asilioglu)

- i. Does not meet over summer

b. Undergraduate Student Government

- i. Does not meet over summer

c. Food Insecurities Committee (Sasha Teymorian)

- i. They are developing smaller committees, if you are interested in

getting involved contact Sasha, Chelsea, or Will.

- d. Friends of the Van Pelt Library (Kevin Waters)
  - i. Nothing to report
- e. Research Advisory Council (Muralee Menon)
  - i. Nothing to report
- f. IT Governance Group (Shelley Jeltema)
  - i. Nothing to report
- g. International Group

**IX. Old Business & Discussion Items**

- a. Meet & Greet Reports
  - i. None held
- b. Questions or Concerns from GSG Representatives
  - i. Ida “Need further clarification on the new health insurance plan, what are copay and deductible?”
    - 1. Will “Copay and deductible will be paid by graduate students.”
  - ii. Abhi “How does information flow between other departments, specifically from the department to graduate students?”
    - 1. Ida “Get an email with the minutes from the faculty meetings.”
    - 2. Menon “MEEM has a student advisory council that has group leaders with faculty advisors that discuss problems with undergrads mostly but is used by grad students to talk with faculty.”
    - 3. Abhi “Seems like most departments do not inform graduate students about the status of the department. Maybe it would be good to have someone sit in on faculty meetings to discuss funding, paper publications, and number of grad students.”
    - 4. Tyler C. “Physics has a Q and A session where faculty discuss the current affairs of the department with graduate students.”

**X. Adjournment**

- a. Motion by Muralee
- b. Second by Meng
- c. Motion passes unanimously



# Minutes for a Meeting of the Graduate Student Government

Monday July 13th, 2015

5:15 PM in GLRC 202

- I. **Call to Order:** 5:15 PM
- II. **Approval of Agenda**
  - A. Motion by Meng
  - B. Second by Joe R.
  - C. Passes unanimously
- III. **Approval of Minutes from:** June 15<sup>th</sup>, 2015
  - A. Motion: Shelly
  - B. Second by Menon
  - C. Passes unanimously
- IV. **Welcome to New GSG Members**
  - A. Gemechis Degaga, Ph.D in Chemistry Dept.
  - B. Pranit Kasture, ME-EM Dept.
- V. **New Business**
  - A. Surplus Funding Request: GSG Canopy (Bethany Klemetsrud)
    1. Purchase of the external canopy for GSG events.
    2. Food regulations require a canopy, in the past all canopies have been rented for use in socials.
    3. Rent cost was \$150 per session, a purchased canopy (\$300) will pay for itself in 2 sessions and will be used for at least 4 events this year.
      - a) Karen "Can other departments use it?"
        - (1) Beth "As long as the damage waiver is signed it is fine."
      - b) Menon "Has a request for a canopy been made before?"
        - (1) Beth "To the best of our knowledge this is the first."
      - c) Joe R. "Where will it be stored?"
        - (1) Beth "The GSG storage barn."
      - d) Rafael "Can the logo be screened onto the canopy?"
        - (1) Beh "Thats a good idea, we have a banner that can be draped across it."
    4. Meng "Ways and Means fully supports this request"
    5. Voting Results: Approval: 24 Decline: 0 Abstain: 1
      - a) Funding Passes
  - B. Surplus Funding Request: Graduate School Orientation (Chelsea Nikula)
    1. Requesting \$1,500 for support of orientation week events for graduate students.
    2. In 2012 GSG helped the grad school with these costs and the support has continued ever since.

- a) Menon “How much money does grad school get from other sources to support the event?”
    - (1) Chelsea “Not sure how much, but the Alumni Association and Michigan Tech Student Foundation often help fund this event.”
  - b) Menon “How many grad students are suppose to be here?”
    - (1) Chelsea “Planning for 300, but it may be more depending on enrollment numbers.”
  - c) Nithin “What is the t-shirt style going to be?”
    - (1) Chelsea “Similar to previous years I would imagine.”
3. Voting: Approval:22 Decline:2 Abstain:2
- a) Funding Passes

C. Surplus Funding Request: GSG Website (Chelsea Nikula & Kristen Therrian)

- 1. Current GSG website was designed in the early-mid 2000s and is currently dated. It is very difficult to properly update or make changes or backup without training in html coding and the use of DreamWeaver.
- 2. Security is poor on the website and is not very user friendly. It currently cannot be accessed via mobile easily.
- 3. Quote for \$3,000 for a professional website from Monte Consulting.
  - a) Gorkem “Security will still be a problem even if we get a new website, as well as a format for all PR chairs to follow. IT needs to be contacted to work with the security issue.”
  - b) Menon “Quote seems like a lot of money, and it needs to be sure that there is not continuous maintenance fees.”
  - c) Karen “What is the timeline for the website to be up and running”
    - (1) Chelsea “Hopefully by early-late September, earlier if possible.”
  - d) Tyler “Based on the quote, it seems like the quote is a little low if they go over hours.”
    - (1) Chelsea “Members are always welcome to propose alternative funding amounts.”
  - e) Menon “Can we not use a google website?”
    - (1) Beth “We lose the URL if we use a google website.”
- 4. Voting: Approval:14 Decline: 9 Abstain: 3
  - a) Funding Fails

VI. **Officer Reports**

A. President (Chelsea Nikula)

- 1. Dean Huntoon is the new Provost for Michigan Tech so we will be getting a new Dean in the next year.
- 2. Handshake is replacing HuskyJobs and it is a good resource for Masters and Ph.D graduates looking for a job.
- 3. Career services has Industry Days where specific industries are highlighted. GSG is interested in setting up a day specifically for graduate students, is there interest? (“Yes”)
  - a) What types of industry should represented?

- (1) Biology, Mechanical, Electrical, Environmental, National Laboratories, Michigan Tech (describes what academia looks for), International hiring companies, Visa sponsors.

B. Vice-President (Will Lytle)

1. Who received 1-7 emails about health insurance recently?
  - a) received: 11 GSG members received the email(s) (less than half)
2. Health care questions?
  - a) Tyler “Holds on specific accounts. Does that interfere with transcript requests? If so that is almost a month where people are on a account hold.”
    - (1) Chelsea “We will look into what the hold affects.”
  - b) Menon “I received an Aetna request for info”
    - (1) Will “That is a legitimate email as far as we know.”
  - c) Karen “Why are health insurance enrollment and waiver forms not online?”
    - (1) Will “Those forms may be change for this coming year and should be available as soon as the plan is completely set.”
    - (2) Chelsea “Also, payments for the health insurance will be made through MyMichiganTech this semester.”
  - d) Karen “When do we need to purchase health insurance?”
    - (1) Beth “August 23rd”

C. Treasurer (Meng Tang)

1. Account balance: \$74,198.51
2. Surplus funds: \$42,122.80
3. Discretionary funds: \$8,000
  - a) Three funding requests today, two passed
4. Current budget: \$2,342.44 /\$85,413
5. Currently used from E-board discretionary: \$61.57 for GSG banner and business cards
6. Travel grants: 89.9% reimbursed
7. Summer travel grants: 43 presenting applications, 36 awarded, one declined. 2 duplicated applications, 2 denied due to bad department standing. 2 denied because advisor did not confirm. 5 attending with one being awarded.

D. Secretary (Joe Fedie)

1. PR Chair Election
2. Motion to close: Joseph F
  - a) Second: Meng
3. Nominees
  - a) Avinash Subramanian
4. Motion to vote: Joseph F.
  - a) Second: Chelsea

5. Approval: 24 Decline: 1 Abstain: 1
  - a) Avinash is new PR chair.

## VII. **Committee Chair Reports**

### A. Academic (Shelley Jeltema)

1. August 27th, MUB Ballroom A 12:30 PM to 1:30 PM for Lunch 'N' Learn on choosing an advisor as well as personal development plans.
  - a) Looking for faculty (general advisors) from the departments to help with this.
2. Alumni Breakfast poster session
  - a) If you are available to help, let Shelly know.

### B. Public Relations

1. New PR chair just voted in, no report. Thank you to Kristen for all of your work this summer!

### C. Social (Bethany Klemetsrud)

1. August 26th from 5-6 PM will be the Orientation Picnic and Hancock Beach.
2. August 30th will be the Quincy Mine Tour.
3. October 30th for Halloween game night in GLRC 202.
4. Sign up sheet for all GSG members to help with the big socials will be going out by email later this summer.

### D. Softball (Jarod Maggio)

1. "Softball is going very well"
2. Picnic planning is going on and August 22nd is the day for the picnic and the championship games.
3. Picnic preparation will need volunteers to help setup.
4. One of the first aid kits has been misplaced/stolen, but another has been purchased.

## VIII. **Liaison Reports (no reports)**

- A. University Senate (Gorkem Asilioglu)
- B. Undergraduate Student Government
- C. Research Advisory Council (Muralee Menon)
- D. IT Governance Group (Shelley Jeltema)
- E. Friends of the Van Pelt Library (Kevin Waters)
- F. Food Insecurities Committee (Sasha Teymorian)
- G. International Group

## IX. **Old Business & Discussion Items**

- A. Meet & Greet Reports
- B. Questions & Concerns from GSG Representatives

## X. **Adjournment**

- A. Motion to adjourn by Sumanth
- B. Second by Meng
- C. Passes unanimously

# Graduate Student Government of Michigan Technological University

*Meeting Agenda: Monday August 10<sup>th</sup>, 2015*

- I. **Call to Order**
  - A. 5:17 Chelsea calls meeting to order.
- II. **Approval of Agenda**
  - A. Motion by Menon, seconded by Zach
  - B. Motion passes unanimously
- III. **Approval of Minutes from: July 13<sup>th</sup>, 2015**
  - A. Motion by Meng, second by Kristen
  - B. Passes unanimously
- IV. **Welcome to New GSG Members**
  - A. Avinash Subramanian, from CS department and is new PR chair.
- V. **New Business**
  - A. Surplus Funding Request: GSG Website (Avinash Subramanian)
    1. \$500 update with a wordpress template that will allow easier updating without coding knowledge. It will involve a sleeker design and be mobile accessible. Plugins will be purchased as necessary and should take roughly 45 days to complete.
    2. Meng "More than \$42,000 for surplus funding with two being completed so far with a total of \$1,700 so far."
      - a) Ali "New website will require no coding and will be more secure?"
        - (1) Avinash "Yes wordpress is more secure than the current model and security plugins can be purchased."
      - b) Will "Is the \$500 count labor?"
        - (1) Avinash "It does not."
      - c) Basha "Will the IT help design the website?"
        - (1) Avinash "No, there input will be very limited and will involve only giving GSG a work domain."
      - d) Menon "Organizing the website so that PR chair integration will be smoother than in the past."
        - (1) Avinash "Yes, the new interface will be much cleaner and simpler to use than previous years."
      - e) Jacque "Is this \$500 a one time cost?"
        - (1) Avinash "Yes, it is a one time cost, with plugins ranging in cost for 40-50 dollars each."
      - f) Motion by Shelly to have extra funding passed to Avinash
        - (1) Second by Menon.
        - (2) Passes by majority.
      - g) Funding request passes: 28 for, 1 against, and 2 abstain.
- VI. **Officer Reports**
  - A. President (Chelsea Nikula)

1. Next general meeting is September 21st.
  2. International student welcome needs assistance for the Wal-Mart shopping. Several volunteers will be required to help at Wal-Mart, on the shuttle and on the pick-up location on August 18th and August 21st from 6-9p.
- B. Vice-President (Will Lytle)
1. Facilitators are still needed for orientation, with training sessions the 20th and 24th. Lunch is provided.
  2. Health insurance has been finalized and the information has been sent out to all graduate students. If any questions send them to Will to try and put together a frequently asked questions forum.
  3. United health care rep will be on site during orientation week.
- C. Treasurer (Meng Tang)
1. Account balance: 93,075.63
  2. Budget: 3,653/85,413
  3. Only two surplus funding has been passed but none have been reimbursed yet.
  4. IT has changed their monthly cost for GSG offices and as of this month \$8.99.
- D. Secretary (Joe Fedie)
1. Nothing to report.

## VII. **Committee Chair Reports**

- A. Academic (Shelley Jeltema)
1. August 24th, seminar for international students for finding a job in academia and industry in the Alumni ballroom of the MUB.
  2. Professional development day (Sept. 2nd) will be separated into industry and academia days. Industry will deal with resume, CV and cover letters among other information at career services, with a pot luck dinner from 5-6pm. Academia will cover post doc, professorship and other info with several specialists present to answer questions with a pot luck and be at 5-6pm.
    - a) Basha “Will graduate students have targeted opportunities for the career fair?”
      - (1) Chelsea “As of right now this implementation wont be until Spring or Fall of 2016.”
    - b) Will “Handshake is used to promote entrepreneurship and inform new grad students about who owns the research and technology.”
    - c) Jacque “3-4 positions will be open for processing applications”
- B. Public Relations (Avinash Subramanian)
1. 5 templates for the websites. Admin tools are much simpler than the current website and are much easier to work with.
- C. Social (Bethany Klemetsrud)
1. August 26th 5-8pm for O-week picnic. “We need all your beautiful smiling faces there.”
  2. August 29th from 10:30-3pm for Quincy mine tour.
  3. Sept 4th from 4-6 for the first Friday Social.
- D. Softball (Jarod Maggio)
1. Softball regular season is over with the playoffs starting this Tuesday and will finish on Saturday.
  2. Volunteers are needed for setting up the picnic on Saturday after the championship game.
    - a) Volunteers will need to movie tables, chairs and setting up the canopy.

## VIII. **Liaison Reports**

- A. University Senate (Gorkem Asilioglu)

- B. Undergraduate Student Government
- C. Research Advisory Council (Muralee Menon)
- D. IT Governance Group (Shelley Jeltema)
- E. Friends of the Van Pelt Library (Kevin Waters)
- F. Food Insecurities Committee (Sasha Teymorian)
- G. International Group

**IX. Old Business & Discussion Items**

- A. Meet & Greet Reports
- B. Questions & Concerns from GSG Representatives
  - 1. Will “Should we broaden the shopping horizons from Wal-Mart to other local areas? Not necessarily to implement this this year but to plan it going forward.”

**X. Adjournment**

- A. Motion to adjourn: Zach Seconded by: Omkar
- B. Motion passes unanimously



# Graduate Student Government of Michigan Technological University

*Meeting Minutes: September 21, 2015*

- I. **Call to Order**
  - A. 5:36 pm Chelsea calls meeting to order
- II. **Approval of Agenda**
  - A. Motion by Menon
    1. Second by Shelly
      - a) Motion passes unanimously.
- III. **Approval of Minutes from: August 10, 2015**
  - A. Motion by Wesley
    1. Second by Mayra
      - a) Motion passes unanimously.
- IV. **Welcome to New GSG Members**
  - A. Godwin Odum School of Technology
  - B. Maryam Fakhr School of Cog and Learning science
  - C. Betsy Kruppe Biomedical Engineering
- V. **New Business**
  - A. Introduction of Advisors
    1. Jacque Smith and Associate Dean Pushpalatha Murthy gave introductions.
  - B. Surplus Funding Request: Film Board (Wesley McGowan)
    1. Presentation by Wesley
      - a) Film board shows movies for 3 dollars every week with licensing fees averaging 1200-1600 dollars per movie. Sometimes they break even sometimes they don't.
      - b) They work with a lot of student organizations to show films for their events.
      - c) Surround sound system upgrade needed because the system is sixteen years of age and the right side of the room is not functional.
      - d) Asking for \$16,000 (45% of total project cost) from GSG with USG, Parent's Fund, and the Alumni Association being approached for remainder.
      - e) New setup will be more compatible with the current projector.
    2. Q&A
      - a) Jacque "Where was the funding from for the \$50,000 projector?"
        - (1) Wesley "Film Board used to have money, we also loaned money from the University, with the lion's share coming from Film Board."
      - b) Rafel "Have you gone with the JBL crown?"
        - (1) Wesley "Yes. If we can find an Alum working at that company, the cost may go down, however the installation may be more than \$10,000."

- c) Isa “What does GSG stand to gain from this?”
    - (1) Wesley “Film board will display all funding groups for one year as well as providing a cheap form of entertainment for all students at Michigan Tech.”
  - d) Menon “Are you considering raising the ticket price?”
    - (1) Wesley “No, because raising the cost from \$2 to \$3 decreased ticket sales, however I am attempting to make Film Board a special budgeting group which would help fund licensing costs.”
  - e) Meng “What is the timeline for this project?”
    - (1) Wesley “We plan on doing it over the Thanksgiving or Holiday break and should not take more than 2 or 3 days.”
  - f) Chelsea “How will you ensure these will not be stolen?”
    - (1) Wesley “All speakers are now locked and cannot be opened by anyone besides film board or public safety.”
  - g) Bhasha “What happens to the old speakers?”
    - (1) Wesley “We hope to sell them to another student org for around \$6,000.”
3. Discussion
- a) Meng “We have approximately \$42,000 dollars in our surplus fund”
  - b) Tyler “How much has been spent in past from surplus?”
    - (1) Meng “Last year we spent less than \$8,000.”
  - c) Ida “Does Film Board have an advisor or is it run by a department?”
    - (1) Chelsea “It is a student org, and in order to be a student organization you must have an advisor.”
  - d) Rafel “I do not think they are requesting too much, JBL Crown are good quality speakers and will last longer than 5 years.”
  - e) Beth: Motion to amend to \$6,000
  - f) Betsy: “Raising the ticket prices would start competing with the normal theatre's 5 dollar Tuesday prices.”
  - g) Menon “What do they get if they become a special budgeting group.”
    - (1) Chelsea “They would have the opportunity to get more money through the Student Activity Fee.”
  - h) Rafel and Gorkem “If they would get new speakers they could get certified and that would allow them to pre-screen movies.”
4. Menon “Motion to change to \$10,000.”
5. Options available: \$16,000, \$10,000, \$6,000 and none.
- a) Motion to vote: Meng
    - (1) Second by Menon
6. Request fails
- a) Meng: motion to call another vote for either \$10,000 or \$6,000
    - (1) Seconded by Joe R.
7. Final voting
- a) \$10K: 17 votes
  - b) \$6K: 15 votes
8. Request fails again and is tabled for next meeting.

## VI. Officer Reports

### A. President (Chelsea Nikula)

- 1. Reviewed all responsibilities of GSG representatives.
- 2. Activities for the following week include
  - a) ENDNOTE workshop
  - b) Michigan Tech Multiliteracy Center Writing Groups

c) Nobel Laureate will be here 9.24.2015 and the lecture is free.

B. Vice-President (Will Lytle)

1. Student commission had its first meeting, with next week proposing transportation amendments.
  - a) A possible solution to gain further shuttle transportation would be adding swipe readers to the shuttle, Will is going to bring this idea up next week.
  - b) Talks with implementing an UBER like service in Houghton.
    - (1) Sumanth "Show the current routes in an attempt to improve them."
      - (a) Will "I will look into that and bring this to their attention."
    - (2) Ulises "Will you talk about going to Hancock as well increasing number of shuttles?"
      - (a) Will "That will be a part of it, but right now expanding to shuttles running on the weekends will be one of the first things dealt with."
    - (3) Menon "Is there a way for off campus people to carpool?"
      - (a) Currently there is no website but we are looking into reviving the BarkBoard ride section.
    - (4) Tyler "When are you going to be proposing your transportation revisions?"
      - (a) Will "Oct 24th."
2. Student Health Insurance Forum
  - a) October 23rd from 12-1pm in the MUB Ballroom
  - b) No food will be provided but health insurance reps will be available to talk about the current plan as well as answer questions.

C. Treasurer (Meng Tang)

1. Treasurer report
  - a) account balance: \$93406.06
  - b) budget: \$3653.53/\$85413
  - c) discretionary: 0/\$8000
  - d) surplus: \$1857/\$42000
2. Service fee of \$3.00 for Wells Fargo viewing checks that will be a one time charge taken from E-board discretionary fund.
3. Travel grants are open for fall and will be open until October 9th.
  - a) 62 presenting (\$250)
  - b) 9 attending (\$150)
  - c) Eligibility
    - (1) Must be full time graduate student at Michigan Tech
    - (2) Applicant's home department must be in good standing with GSG
    - (3) Presenting applications must provide conference acceptance.
    - (4) Conference must be between May 1st, 2015 - April 30th, 2016.
    - (5) Only acts as a reimbursement, will only reimburse if receipts are provided.

D. Secretary (Joe Fedie)

1. Meet and Greets:
  - a) Minimum of one each session, 1/semester recommended.

- b) Invite the faculty/chair of your department and the E-board members.

## VII. **Committee Chair Reports**

### A. Academic (Shelley Jeltema)

1. Insurance Lunch 'n' Learn upcoming (Sept 23rd) in MUB Alumni Lounge at 11:45am.
2. Entrepreneur Lunch 'n' Learn Oct 6th at 11:45am in the MUB Ballroom.
3. Professional Development Evening: Academia
  - a) Need people for a panel: new post doc, new faculty and long term faculty.
4. Lunch 'n' Learn on Stress Management: Nov 5th 11:45am in MUB Ballroom A.
5. GRC planning meeting Oct 13th

### B. Social (Bethany Klemetsrud)

1. Waterfall tour, Sept 26th and will start at 12:30pm, meet at MUB with limited space, sign up begins Sept 21st.
2. Fall Color Tour, Oct 1st from 4-7pm. (NOTE: date has since changed to Oct. 14)
3. Halloween Party, Oct 30th from 6-9pm at GLRC 202.
4. Gingerbread House Building, Nov. 14th from 2-5pm in Wads Cafe Annex.

### C. Public Relations (Avinash Subramanian)

1. Website production is moving along rapidly, template and test domain is complete.
  - a) Currently 8 pages are done.
  - b) Should be done mid-late October.
2. Reworking GSG blog is in the works, email any desired information to be put onto the blog.

## VIII. **Liaison Reports**

### A. University Senate (Gorkem Asilioglu)

1. First meeting
  - a) Discussed new evaluations of graduate faculty
  - b) USG and GSG voting liaisons were discussed but nothing was decided
  - c) Changes to the academic calendar were discussed, nothing was decided
  - d) Changed wording on student accommodations with final exams so that it is limited to 6 hours of examination per day.

### B. Undergraduate Student Government (Abbey Senczyszyn)

### C. Research Advisory Council (Muralee Menon)

1. First meeting is not until Sept. 23rd.

### D. IT Governance Group (Shelley Jeltema)

1. Discussing available software, email any concerns to Shelley
2. Sept. 29th is next meeting.

### E. Friends of the Van Pelt Library (Kevin Waters)

1. Annual book sale is planned for April 8-9th.

### F. Council of Philanthropy (Wesley McGowan)

### G. International Group (Position Open)

## IX. **Old Business & Discussion Items**

- A. Mayra "How does a group secure a source of funding from GSG?"

1. Meng “For discretionary funding groups must meet the funding timeline and have half the group be graduate students, full details are in our bylaws and constitution or we can talk afterwards.”
  - B. Mayra “How can we prevent GTAs and RAs from being taken advantage of and working over the allotted times.”
    1. Chelsea “Let me look into the University Policy and we can discuss this further.”
  - C. Meet & Greet Reports
    1. Sudhir
      - a) CEE had a Meet & Greet, a lot of new students were there. There are no issues or concerns to report at this time.
- X. **Adjournment**
- A. Motion by Menon 7:11pm
    1. Second by everyone
      - a) Passes unanimously

# Graduate Student Government of Michigan Technological University

*Meeting Date: October 5, 2015*

- I. **Call to Order**
  - A. 5:16 pm Chelsea calls meeting to order
- II. **Approval of Agenda**
  - A. Motion by Mayra
    1. Seconded by Shelley
- III. **Approval of Minutes from: September 21, 2015**
  - A. Motion by Wesley
    1. Seconded by Omkar
- IV. **Welcome to New GSG Members**
  - A. None.
- V. **New Business**
  - A. Presentation by IT (Josh Olson, Jarrod Karau, and Brian Hutzler)
    1. Presentation Notes
      - a) [it-help-mgmt@mtu.edu](mailto:it-help-mgmt@mtu.edu) is the email address to contact IT if there is a problem that is taking too long to be resolved or if you would like to discuss with IT management
      - b) Survey results from last year indicate a satisfaction rate of graduate students increasing from 3.17 to 3.57, with overall University satisfaction increasing from 3.36 to 3.95. (14% of grad student participation in survey )
      - c) The IT website has an option to [see available seats](#) in a computer lab or the Library
      - d) Updates
        - (1) Added staplers and 3-hole punchers to all wireless lounges
        - (2) Repainted and carpeted ChemSci B10
        - (3) Dillman 209 has been updated
        - (4) 310 PCs have been replaced
        - (5) All classrooms now have Wi-Fi
      - e) There are 30 networked printers across campus, BW printing is free.
      - f) In the process of moving print release stations to a Xerox system
        - (1) Investigating Google and Airprint availability
      - g) As Daniell Heights is being remodeled IT will be updating the hardwired internet connections in each apartment.
      - h) Check out [downloads.it.mtu.edu](http://downloads.it.mtu.edu) to see what software is available for you to download, feel free to suggest software you would use to IT and they will see what they can do
      - i) GoToMeeting allows for committee members to participate in defenses while away from campus, ask IT to assist with setup 2 weeks in advance of your defense date.
    2. Questions

- a) Giovana “Slow internet in Daniel Heights makes it difficult to stream online lectures.”
  - (1) Daniel Heights update is a 5 year project and will have significantly improved internet speed.
- b) Mayra “Ninbio software is currently unavailable for social sciences.”
  - (1) Send IT-help an email requesting this software, if its a free software we can install it. If it requires a license the department may be required to purchase it.
- c) Ulisses “Some floors in ChemSci do not get Wi-Fi.”
  - (1) The department needs to fund any wireless coverage installation outside of classrooms and wireless lounges. It costs roughly \$1200, but is free to repair and maintain.
- d) Rep “Sometimes it may be faster if an IT worker can come out and evaluate a computer problem rather than ask for various pieces of information from the user, it can be difficult for us to find that information.”
  - (1) You can always ask for individuals to come out and directly address the problem, if they don’t agree to come out make sure to inform IT management.
- e) Sudhir “How can we upgrade older graduate student computers software?”
  - (1) IT is not funded to upgrade hardware on these free machines, software however is available and can be updated if it is offered.
- f) Nithin “Why were the number of computers in the second floor of the library reduced?”
  - (1) They were not reduced but redistributed to other parts of the library.
- g) Gorkem “Graduate computers have not been updated with the newest RedHat and this has caused an issue with some computer scientists when they are working on both lab and graduate office computers.”
- h) Serhan “Is there a way for graduate students to gain admin privileges on their computers?”
  - (1) It is possible, talk to IT about this for more information.
- i) Avinash “Daniel Heights does not have routers and individuals need to buy one when they move in and sell it when the move out. Is there any way to keep a router for each apartment?”
  - (1) This will most likely be done as part of the upgrades in Daniel Heights.

B. Surplus Funding Request: Film Board (Wesley McGowan)

- 1. Reducing request from \$16,000 to \$10,000.
- 2. Q&A
  - a) Sudhir “Last time you discussed a plan to make movies free for students, will this still be an option?”
    - (1) Wesley “That can only happen if we become a special budgeting group.”
  - b) Sudhir “Do you get permanent rights to the film licensing?”
    - (1) Wesley “No, we only get it for a certain number of hours of showing before it expires.
  - c) Tyler “What happens if you don’t get funding?”
    - (1) Wesley “We plan on going to the university.”

- d) Abbey “How much was the quote for installation?”
      - (1) Wesley “Roughly \$10,000 and the quote expires at the end of November.”
    - e) Karen “How much do you have for this project right now?”
      - (1) Wesley “Roughly \$1,500.00
  - 3. Motion by Menon for \$6,000
    - a) 20 in favor, motion passes.
  - 4. Amendment to motion by Joe R. “They need to have all funding by the end of November in order to receive the \$6,000 from GSG.”
    - (1) Seconded by Menon
    - (2) 23 in favor, motion passes.
  - 5. Voting: Motion fails
    - a) 16 in favor, 12 against, 3 abstain
  - 6. Motion for \$3,000 by Joe F., must secure other necessary funds by end of November in order to receive the \$6,000 from GSG.
    - a) seconded by Avi
    - b) unanimously passed
  - 7. Voting: Motion Passes
    - a) 20 in favor, 10 against, 1 abstain.
- C. Election for Dean Search Committee (Chelsea Nikula)
  - 1. Responsibilities include working on a committee to create position description, examine application packets, interview candidates, make recommendation to Provost and President. Requires a time commitment of a couple of hours a week typically, a bit more at the end of the process.
  - 2. Questions
    - a) Is there a meeting time yet?
      - (1) There is not, it will be set once the committee is chosen.
  - 3. Nominations
    - a) Sudhir accepts nomination.
    - b) Beth accepts nomination.
    - c) Karen accepts nomination.
  - 4. Outcome
    - a) Sudhir: 9
    - b) Beth: 15
    - c) Karen: 7
    - d) Beth will serve on the committee and Sudhir will act as an alternate.

## VI. Officer Reports

### A. President (Chelsea Nikula)

- 1. Updates on account holds
- 2. Library has several workshops Oct 6th and 8th for thesis help and library skills refresher respectively.
- 3. HuskyLeads workshops Oct 13th, Oct 27th and Nov. 3rd for helping students get improve themselves personally and career wise.
- 4. Do GSG members think it would be good to invite all graduate students to a GSG meeting this semester? (Yes)



5. Three minute thesis (3MT) wants to be expanded and we need to develop a committee and requires several more people to help work on it.

B. Vice-President (Will Lytle)

1. Student health insurance survey has garnered 190 responses and he will pass on questions to HR and Portage Health Rep to address at Student Health Insurance Forum for later this month as well as suggest HR develop a FAQ page.
2. Our insurance for the shuttle will not allow Michigan Tech to charge for shuttle transportation, however the city of Houghton's shuttle may be able to do this. Will look into further.
3. Bike lanes are not possible as of right now, however a new plan will be presented to the Student Commission.
4. Currently no sustainability plan preset on Michigan Tech and we need to work more to expand this.
5. Work-Life rep is coming to our next meeting and if there are any questions for the rep let him know.
6. Halloween party at the end of October "Things are going to get freaky. In a good way."

C. Treasurer (Meng Tang)

1. Account balance \$86,202.01
2. Budget standing \$16,337.04/\$85,413
3. Discretionary 0/8,000
4. Surplus \$1,857.99/\$42,122.80
5. Travel grant deadlines are the end of this week (Oct 9th).
  - a) Gemechis "Is it the same amount of money for domestic and international?"
    - (1) Meng "International and domestic conferences receive the same monetary awards."

D. Secretary (Joe Fedie)

1. Currently working on rep allocations for the next year.

VII. **Committee Chair Reports**

A. Academic (Shelley Jeltema)

1. Oct 6th Lunch 'n' Learn for entrepreneurship with Dr. Yap with lunch being served at 11:45 am and talk beginning at noon.

B. Social (Bethany Klemetsrud)

1. The Fall Color Tour will be next Wed. Oct 14th with rides from 4-6:20 pm to Mt. Ripley.
2. Oct 30th is the Halloween party in the GLRC.
3. Lunch Oct 9th with Bethany for all graduate students every Friday.
4. Potential socials for GSG members are in the works. Can't use GSG money, but we should get to know each other better!
  - a) Karen "Hockey game."
  - b) Beth "I am open to any suggestions."
  - c) Menon "We can all go bowling at the Mineshaft."
  - d) Chelsea "Broomball team"

C. Public Relations (Avinash Subramanian)

1. New website is progressing smoothly.

**VIII. Liaison Reports**

- A. University Senate (Gorkem Asilioglu)
  1. Graduate Dean search committee members from the Senate have been chosen.
- B. Undergraduate Student Government (Abbey Senczyszyn)
  1. First year elections are now open for USG.
  2. Beth Lunde will present the title IX survey results at the next USG meeting Oct 7th.
- C. Research Advisory Council (Muralee Menon)
  1. Graduate assistant cost sharing is being changed starting next year, and the support for graduate students will cover summer. This is for grants.
- D. IT Governance Group (Shelley Jeltema)
  1. IT Governance is trying to determine the prioritization process for software to determine if they will buy licenses or make department purchase it.
  2. Discussed how to upgrade department computers.
- E. Friends of the Van Pelt Library (Kevin Waters)
  1. Nothing to report.
- F. Council of Philanthropy (Wesley McGowan)
  1. Tag week is this week and helps people know what was donated by our alumni and faculty.
  2. If you take pictures with them and upload it you can win prizes.
  3. Tuesday allows students to write a thank you notes for donated alumni.
  4. Wednesday is philanthropy day where students can get ice cream outside the Library
  5. Thursday is Scholars day and from 11-2 and students can donate \$1 and the money will go directly to student scholarships.

**IX. Old Business & Discussion Items**

- A. Meet & Greet Reports
  1. None

**X. Concerns.**

- A. Mayra “Committee is organizing to help sustainability concerns and will be meeting Oct 8th at 4pm with an Isle Royale rep present.”
- B. Efe “The scoring rubric for the GRC needs to be re-evaluated to better score work from the humanities and social sciences.”

**XI. Adjournment**

- A. Motion by Menon
  1. Seconded by Joe R.
    - a) Passes unanimously

# Graduate Student Government *of* Michigan Technological University

*Meeting Date: October 19, 2015*

- I. **Call to Order**
  - A. 5:16 pm Chelsea calls the meeting to order
  
- II. **Approval of Agenda**
  - A. Motion by Giovana
  - B. Second by Joe R.
  - C. Passes unanimously
  
- III. **Approval of Minutes from: October 5, 2015**
  - A. Correction to Daniell Heights spelling made
  - B. Motion to approve amended minutes by Menon
  - C. Second by Joe R.
  - D. Passes unanimously
  
- IV. **Welcome to New GSG Members**
  - A. None present
  
- V. **New Business**
  - A. Presentation by WorkLife Committee (Ann Kitalong-Will)
    1. 6-7 years ago a worklife program was started, they are really trying to get it going now. Feedback is welcome to the WorkLife committee to address important issues currently concerning graduate students. Currently, they are attempting to promote WorkLife balance through policy guidance, programming, and services for Michigan Tech faculty, staff, and graduate students. The Committee is made up of Ann Kitalong-Will, Amber Leonard-Thome, Danielle Davis, Madeline Voelker, Shannon Brodeur, Will Lytle, Ginger Sleeman, and Cayce Will.
    2. Projects they are currently working on include:
      - a) Flexible Work Policy
      - b) Lactation Spaces
      - c) Website
      - d) Resources and Information
    3. Attempting to start Lunch & Learn events with the first one planned for November and another in December titled “Relax for the Holidays” and “Planning for Snow Days”, respectively.
    4. Other ongoing projects include
      - a) Staff Mentoring Program Development
      - b) Website Re-design
      - c) Worklife Blog
      - d) Addressing snow day child care
      - e) Snow Day childcare app
      - f) WorkLife annual survey.
    5. Questions

- a) Karen “Counseling services seems to be packed right now, are there any plans to look into those types of services?”
  - (1) Ann “I was unaware of that, but we will certainly look into it.”
- b) Karen “Does insurance cover outside counseling?”
  - (1) Giovana “It does not usually.”
- c) Mayra “Does the committee meet regularly?”
  - (1) Ann “We meet the third Tuesday of every month.”
- d) Mayra “Can students come to this meeting?”
  - (1) Ann “Yes, and we are also looking for another grad student rep.”
- e) Shelley “Is this committee the one to go to if a student is having an issue with their advisor and could use remediation?”
  - (1) Ann “Not really, it is best to see the Ombuds.”
- f) Jacque “Could you look into transportation for off campus graduate students?”
  - (1) Ann “We would be willing to look into this further if graduate students can put something together.”

## VI. Officer Reports

### A. President (Chelsea Nikula)

1. Alumni Association
  - a) Ideas proposed: career talks with alumni and current graduate students, networking socials during Career Fair
2. Board of Trustees
  - a) Our main concerns are transportations and housing.
  - b) A committee will be formed to look into these issues. If you are interested let Chelsea know.
3. Strengthening our community
  - a) Set up meetings with other student organizations to discuss how to be an inclusive campus
  - b) Need to get in contact with leaders of these orgs.
    - (1) Menon “I-club seems to be a very diverse group that we should get in contact with.”
    - (2) Mayra “I feel a disconnect with undergrads and graduate student that should be addressed. It would be nice if student organizations had a better way to send out their event information.”
    - (3) Ulises “Can we send this type of information through you (Chelsea)?”
      - (a) Chelsea “Of course.”
    - (4) Karen “Graduate-Undergrad mentoring program could help with the grad-undergrad disconnect.”
      - (a) Giovana “We have that in ECE and it helps a lot of undergrads.”
    - (5) Menon “We should develop a platform where all student leaders can post their events together.”
4. November 30th we will have a very open GSG meeting so that graduate students can see what GSG is and voice any concerns, let your departments know.
5. Oct 29th at 10 am will have a 3MT planning meeting.
6. Make a Difference Day is coming up Oct 24th, sign up!
7. Three workshops from the Library are coming up, let your departments know. Also remind them about the survey going on.

B. Vice-President (Will Lytle)

1. Student Health Insurance Open Forum is 12-1pm Oct 23rd with Ginger Sleeman and a rep from the Upper Great Lakes Family Health to help with questions relating to health insurance in the MUB Ballroom A.
  - a) Sudhir “Does our health insurance planning to provide free vaccinations program to grad students as previous insurance used to do?”
    - (1) Will “It depends on the vaccination, you need to check with the insurance company”
    - (2) Giovana “HPV vaccinations at Portage Health are covered under insurance.”
2. Student Commission will be meeting this Thursday (Oct 22nd) at 2pm in MUB Ballroom B and will discuss bicycle lane implementation and other transportation issues.

C. Treasurer (Meng Tang)

1. Budget Information:  
Account balance: \$86,195.05  
Budget standing: \$19,767.34/\$85,413  
Discretionary funding: \$0/\$8,000  
Surplus funding: \$1,857.99/\$42,122.80
2. Travel Grants  
Travel Grant applications are closed with 47 presenting grants and 10 attending grants awarded.  
15 unawarded presenting grants will roll over to spring semester.  
Ida “Can you have an attending and a presenting in a year?”  
Meng “You can only get one grant per session.”  
Rafael “How long will it take for GSG to reimburse you?”  
Meng “It depends on the processing but should take about 2 or 3 weeks.”
3. Budget Overview  
The budget is decided in the Spring of the previous session and needs to be approved by the general body. (Meng then presented how our funds are budgeted each year)
  - a) Menon “Does softball get some revenue from non-students playing softball?”
    - (1) Meng “Yes, but we don’t factor that revenue into the budget that is approved in the Spring.”
  - b) Sudhir “Do we spend all benefits on Travel Grants?”
    - (1) Meng “Yes, we spend it on Travel Grants and a bit on Merit Awards the the GRC”

D. Secretary (Joseph R. Fedie)

1. Rep allocations are completed. There will be no adjustments made this year.

VII. **Committee Chair Reports**

A. Academic (Shelley Jeltema)

1. Graduate Professional Development Evening in Academia will take place Oct 20th and will be in GLRC 202 from 4:30pm-7pm.

- a) Will focus on getting a job in academia: application materials, interviewing, post-docs, and will have a panel for questions at the end of dinner. There is a 60 person maximum due to seating.
  - 2. The first GRC planning meeting has taken place but we still need info from the students to help shape the GRC.
  - 3. Spring Events
    - a) Resume/CV workshop
      - (1) Try and get people from academia and industry, local alumni to review and critique
    - b) Lunch 'n' Learns with entrepreneurs who started their own companies.
    - c) Other ideas welcome!
- B. Social (Bethany Klemetsrud)
  - 1. Halloween Party Oct 30th in GLRC 202 from 6-9 PM
  - 2. Fall Color Tour was a success with over 200 people participating.
- C. Public Relations (Avinash Subramanian)
  - 1. Website is working well and will hopefully be done by the end of October.

## VIII. **Liaison Reports**

- A. University Senate (Gorkem Asilioglu)
  - 1. Gorkem will be presenting to the Senate and plans on discussing the following:
    - a) Transportation, Housing, Funding, Course Options, TA distribution and effect of graduation timeline
- B. Undergraduate Student Government (Abbey Senczyszyn)
  - 1. USG is giving out reflectors to put on backpacks at the USG office.
  - 2. Three new members were elected into office.
  - 3. Leadership retreat produced some ideas on how to interact with the general body of undergrads.
- C. Research Advisory Council (Muralee Menon)
  - 1. Nothing to report
- D. IT Governance Group (Shelley Jeltema)
  - 1. Software usage has been documented and ranked. Meeting Oct 20th on what software that may get cut.
- E. Friends of the Van Pelt Library (Kevin Waters)
  - 1. Nothing to report
- F. Council of Philanthropy (Wesley McGowan)
  - 1. Nothing to report

## IX. **Old Business & Discussion Items**

- A. Meet & Greet Reports
  - 1. None to report
- B. Other Concerns
  - 1. Efe "African Student Organization will be offering a free dance lessons at the SDC on Saturday."

2. Mayra “Nosotros will be having a dance on Saturday evening”
3. Gorkem “We should have an info page or packet to give to grad students about advisor mediation.”

X. **Adjournment**

- A. Motion to adjourn by Menon
- B. Seconded by Joe R.
- C. Passes unanimously

# Graduate Student Government of Michigan Technological University

*Meeting Date: November 02, 2015*

- I. **Call to Order**
  - A. Meeting starts at 5:16pm
- II. **Approval of Agenda**
  - A. Motion by Mayra, second by Karen
  - B. Approved unanimously
- III. **Approval of Minutes from: October 19, 2015**
  - A. Two comments from Sudhir were added.
  - B. Motion to approve amended minutes by Menon, second by Omkar
  - C. Approved unanimously
- IV. **New Business**
  - A. Presentation by University Senate (Dr. Brian Barkdoll)
    1. The University Senate is made up of senators from each department that discuss different issues and vote on various issues. The senate acts as a liaison between faculty, staff, and the administration to deal with any academic concerns. All senate meetings are open for the public and are held every other Wednesday evening. An issue that they are currently working on is Career Fair and a proposal to prohibit having exams and large projects due that day.
    2. GSG Concerns
      - a) Status of funding for students isn't always clear
        - (1) Professors need to get grant money in order to fund research and to fund graduate students.
        - (2) If grant money runs out you can't pay the student and the research can't be completed.
        - (3) Maybe get funding information up front before signing on with the advisor.
      - b) Questions
        - (1) Will: What can the senate do about transportation or housing?
          - (a) Brian: We have authority over academics and not over those subjects, but I've given these topics to our committees to discuss.
        - (2) Menon: What are the policies of funding transparency at other universities?
          - (a) Brian: There doesn't seem to be one at other universities.
        - (3) Mayra: What is the policy for students with issues with their advisors?
          - (a) Brian: There are guidelines for grievances that would go through the Ombuds. The development of a document that advisors and students could agree to at the beginning of a degree program would address a lot of issues that are seen though.
        - (4) Sudhir: Why is Michigan Tech overhead so high for grants?



- (a) Brian: Email me your source of this information and I will take it to the senate.
- (5) Karen: Isn't there a tuition waiver in place?
  - (a) Brian: They can be requested if a grant won't let you write that into the budget.
- (6) Ida: Do all grants have a student attached to them?
  - (a) Brian: No, in the grant you budget for the number of students that will be on the project.
- (7) Sudhir: Can you adjust the overhead?
  - (a) Brian: It's very hard to change the overhead, but they may look into it.

B. Funding Request: I-Night, by International Club (Luyao Li)

1. International Club started in 2010 and attempts to promote the celebration of diversity through a variety of different events.
2. International night is an annual event and this year it will be held the 14th of November, 6-8 in the MUB Ballroom.
  - a) 12 dishes, 9 performances and expect around 250 attendees
  - b) Ticket prices are student: \$10 and public: \$15
  - c) \$1200 request from GSG
    - (1) Budget is broken down to \$800 food, \$100 for posters/PR, \$100 for servers and \$200 Sound and Lighting Services
    - (2) Total budget will be around \$4510.00 with USG covering \$2,950 and \$360 from CDI
  - d) Benefits for GSG
    - (1) 10 min of stage time to promote GSG, talking to audience (50% audience are grad students), promo videos about GSG presented.
3. Questions
  - a) Giovanna: How will the food be distributed?
    - (1) People will make the dish beforehand then the food will be situated like a buffet from catering services.
  - b) Mayra: How much money will you make from the tickets?
    - (1) We don't know because we are going to have a large amount of volunteers (~100) with 150 tickets on sale. We suspect \$500.
  - c) Meng: Do you have info from last events ticket price?
    - (1) Last time ticket sale student was \$10 and public was \$12, we made ~\$1,000.
4. Voting
  - a) Meng: This funding request is a surplus funding request because it is within 4 weeks from the event and can't be discretionary. I would like to suspend bylaw 6.E.ii.3 for this event so we can take it out of the discretionary funds because it is for these sorts of events.
    - (1) Motion to suspend by Mayra, second by Menon
    - (2) Passes unanimously
  - b) Motion to vote by Will, second by Shelley
    - (1) Joe R. makes a clutch catch on an iClicker to let Tyler vote
  - c) Vote Passes (pass 30, fail 3, abstain 3)
  - d) Motion to unsuspend bylaw 6.E.ii.3 by Will, second by Beth
    - (1) Passes unanimously

C. Film Board

1. Film Board needs to use the money we awarded them to buy a portion of their speaker system now. They will purchase the other half when they have the funds. They would like us to lift the restriction that stated that they must have the remaining funds by the end of November so they can use the \$3,000.
2. The group has decided to request that a member of Film Board is in attendance at our next meeting to answer our questions before we vote.

## V. Officer Reports

### A. President (Chelsea Nikula)

1. Upcoming Committee Meetings
  - a) Housing and Transportation Committee meets Nov. 3 from 1-2pm in the GSG Offices.
  - b) GRC planning committee will meet Nov. 10 from 12-1pm in GSG offices/admin 404
    - (1) GRC rubrics are available online, please go over them if you feel there may be bias towards certain programs
  - c) 3MT planning committee will meet sometime in the next few weeks
2. Other Events
  - a) Formatting assistance for thesis/dissertation will be Nov 3. 1-3pm in Dillman 213
  - b) First Friday Social Nov 6. 4-6pm at Lakeshore Center Community Room
  - c) Free Husky FAN cooking class Nov 6. at 5pm at Hillside Kitchen.
  - d) Elevator Pitch Competition Nov 12. 8:30-10pm Fisher 135.

### B. Vice-President (Will Lytle)

1. Survey link for Worklife will be sent out via emails and should be forwarded to departments and takes 10min to finish.
2. Student commission met with Houghton and Hancock city managers about expanding biking lanes in Michigan Tech and downtown Houghton.
3. GSG should send reps to the city planning committees.

### C. Treasurer (Meng Tang)

1. Budget information:
  - Account Balance: \$85,698.27
  - Budget: \$20,335.01/\$85,413
  - Discretionary: \$0/\$8,000
  - Surplus funding: \$1,891.99/\$42,122.80

### D. Secretary (Joe Fedie)

1. Nothing to report.

## VI. Committee Chair Reports

### A. Academic (Shelley Jeltema)

1. Lunch 'n' Learn Nov 5. at 11:45 am at MUB ballroom A, the topic will be Stress Management.

### B. Social (Bethany Klemetsrud)

1. Nov 14. Gingerbread House Building 2-5pm Wads.

### C. Public Relations (Avinash Subramanian)

1. Website needs documents transferred over and should be done by the end of next week.
2. A launch event could be done Nov. 30th during the Town Hall meeting.
  - a) Sudhir: I think the font should be bigger.

## VII. **Liaison Reports**

- A. University Senate (Gorkem Asilioglu)
  1. Presented at the last senate meeting.
  2. There will be a vote on whether no exams, presentations, etc will be allowed on Career Fair day.
  3. Menon: How much representation do students have on the senate?
    - a) Gorkem: Aside from myself and the USG rep there are no other students, and we don't have voting privileges. If you want to get something done through that route you need to go through your department senator.
  4. There was discussion about not allowing departments without senators to bring issues to the senate.
- B. Undergraduate Student Government (Abbey Senczyszyn)
  1. Nov 5th they will be hosting a PR event to promote USG
- C. Research Advisory Council (Muralee Menon)
  1. Nothing to report.
- D. IT Governance Group (Shelley Jeltema)
  1. Software purchasing questionnaire is starting to be distributed in order to cut costs. New software will most likely hit students as fees.
    - a) Sudhir: Software on public computers or personal?
      - (1) Shelley: It is any software provided by the university that students can use.
    - b) Menon: How will these fees be distributed?
      - (1) Shelley: It is not clear yet, they haven't even decided if there will be fees.
- E. Friends of the Van Pelt Library (Kevin Waters)
  1. Nothing to report.
- F. Council of Philanthropy (Wesley McGowan)
  1. Nothing to report.

## VIII. **Old Business & Discussion Items**

- A. Meet & Greet Reports
  1. None to report
- B. Other Concerns
  1. Chelsea: Experience Tech Fee will be up for review next year and there will be a survey developed then.
    - a) Joe R.: Do you know if they collect info on the proportion of grad and undergrad students that use ETF?
      - (1) Chelsea: Yes they do collect that info, I've asked for the usage numbers as well as the allocation of the ETF over the various programs that get funding through it.

- b) Menon: We should develop a committee in preparation for this.
- 2. Mayra: Only 10 students showed up to the Health Insurance Open Forum
  - a) Will: The people who came had specific questions.
  - b) Gorkem: Questions about health insurance are typically personal, so maybe something smaller like office hours on campus would be helpful.
  - c) Sudhir: We should send out some handouts about our health insurance plans and have some department wide meeting.

C. Announcements

- 1. African Dance Night is Nov 7th at 6pm.

IX. **Adjournment**

- A. Motion to adjourn by Menon, second by Nithin
- B. Passes unanimously.

# Graduate Student Government *of* Michigan Technological University

*Meeting Date: November 16, 2015*

- I. **Call to Order**
  - A. Meeting called to order at 5:18pm
- II. **Approval of Agenda**
  - A. Motion to approve by Shelley
    1. Second by Karen
    2. Passes unanimously
- III. **Approval of Minutes from: November 2nd, 2015**
  - A. Motion to approve by Sudhir
    1. Second by Beth
    2. Passes unanimously
- IV. **New Business**
  - A. Presentation by Beth Lunde, Title IX Coordinator
    1. Title IX is a civil rights law preventing any discrimination based on gender, pregnant/parenting, sexual harassment or sexual violence. It is very important to understand consent and avoid exploiting positions of power as a TA or professor or being exploited. As TAs or supervising mentors, graduate students are considered mandated reporters and must report any incidents that violate Title IX. Report any issues to Beth Lunde [titleix@mtu.edu](mailto:titleix@mtu.edu) or Public Safety. Victims can also report to Beth, Public Safety, Academic and Community Conduct, Anonymous Tipline, or local health care.
    2. Q&A
      - a) Giovana- What is the Barbara Kettle Gundlach Shelter?
        - (1) Beth- It is a safe place for woman to stay until they get a place of their own. If you are a man you can't stay at the shelter but they will find a place for you to stay.
      - b) Karen- Is there someone trained to handle incidents in individual departments? Is there any training offered for this type of liaison position?
        - (1) Beth- There is currently no one specifically trained for it in each department but there is a Title IX email list that distributes important information that you can be added to.
      - c) Bethany- How do you deal with people who need to talk with someone right away in counseling services?
        - (1) Beth- If someone needs to speak to someone immediately we work with counseling services to get them a counselor immediately.
  - B. Review of Film Board Funding Request
    1. Right now Film Board doesn't have all the funds to complete their speaker upgrade project, they would like to buy some parts now and some next year. The

GSG funds will go to buying amps and other speaker components. GSG placed a stipulation in the funding motion that required Film Board to obtain all funding before the end of November to get the GSG funds, they would like this removed so they can purchase some of their components now.

2. Q&A

- a) Ida- How much can you do with the \$3,000?
  - (1) Wesley- We will be able to buy all the amps and pay for installation.
- b) Sudhir- What is the timeline to completion?
  - (1) Wesley- We will buy these amps immediately and store them until we purchase the rest later.
- c) Chelsea- Can you use this equipment even if you can't purchase the speakers later?
  - (1) Wesley- Yes
- d) Rafael- What exactly does an amp do?
  - (1) Wesley- An amp takes in sound and sends it to the speaker and provides power to the speaker. It is the only way sound gets to the speakers.
- e) Sudhir- Do you guys have campuswide advertisement?
  - (1) Wesley- We promote on Facebook, Tech Today, Fisher Poster Boards, [filmboard@mtu.edu](mailto:filmboard@mtu.edu) email list, etc. If you would like to be updated on our film of the week add yourself to our emailing list or like us on Facebook.
- f) Giovana- Will everything be compatible if you purchase some of it next year?
  - (1) Wesley- Everything we purchase will be compatible so that will not be an issue.
- g) Gorkem- Why not buy the amps later?
  - (1) Wesley- These speakers are very high quality and don't change very much and we can buy them now and run the wire now that way when we get the speakers we are ready to go, it will save us on setup time.

3. Voting

- a) Passes, Film Board will receive the \$3,000 now.

V. **Officer Reports**

A. President (Chelsea Nikula)

1. Upcoming Meetings

- a) Housing and Transportation Committee meeting Dec 4th 11-12pm.
- b) 3MT Planning Nov 23rd 1-2pm GSG office
- c) GRC Planning Committee
  - (1) Everyone in academic committee needs to help plan the GRC.
  - (2) Academic Committee meeting will be at noon tomorrow (11/17/2015)

2. Events

- a) Muslim Heritage day (11/17/2015), Diwali Night (11/18/2015) and WorkLife Lunch 'n' Learn (11/18/2015)

B. Vice-President (Will Lytle)

1. GFC Meeting

- a) Advisor paperwork needs to be turned in by the middle of your second semester or holds will be put on your account. Paperwork can be changed if people switch advisors.
2. Student Commission
- a) MUB Catering prices have gone up, so USG and GSG want to get together to discuss this and perhaps work with catering to produce a menu that student orgs can afford.
  - b) Any student can file a maintenance request for anything that is broken on campus.
  - c) USG and GSG want to get together to discuss the importance of free speech and cultural sensitivity.
3. Discussion: Threats to Black Community at Michigan Tech
- a) After making a threatening post to Yik Yak a student was charged with disturbing the peace for posting a threat on social media. A peace march from campus to the courthouse in opposition to the threats and the leniency of the charges occurred. A prayer service for peace will take place 11.16.15 at Portage Lake United Church opposing all violence.
  - b) Is there a campus policy for racial threats?
    - (1) Wesley- There is a code of conduct that can lead to expulsion for making these kind of threats. If the individual pleads not guilty to the University charges then it goes to a committee that will decide. The student who made this threat is beginning the process now, he is banned from campus.
  - c) Efe- We need more education about minority groups.
  - d) Wesley- Campus should be closed after a threat like this happens.
  - e) Mayra- There is a gap between graduate and undergraduate students when it comes to diversity. We need to help educate the undergraduate community.
    - (1) Will- I think freshman should be allowed to go to our more diverse events (ex: I-night) for free.
  - f) Wesley- Administration needs to add more classes about domestic diversity issues.
  - g) Abbey- USG would like to work to spread awareness about these diverse events and the importance of them.
  - h) Will- This is a big conversation that needs to be continued and include people from all across campus.
  - i) Wesley- Dec. 2nd Fisher 135 at 7:30pm will have an open panel for a campus discussion about issues on campus.
  - j) Shelley- If you don't feel comfortable with the current situation of communication from campus we need to put more pressure on administration.
  - k) Sudhir- A film should be shown to help with the discussion.
    - (1) Wesley- Provost Huntoon will help pay for this film but needs to be sponsored by a department.
  - l) Isa- Americans don't know much about Africa and so a problem with current view in America is seeing Africans as a minority even though there are millions of us. This needs to be addressed before the outlook can be adjusted.
  - m) Chelsea- We have a lot of outreach programs for STEM to high schools, perhaps we could do something similar but highlight diversity and culture.

- n) Will- You have a right to feel safe on campus and can call public safety to escort you wherever you need to go if you feel unsafe at any time or place.

C. Treasurer (Meng Tang)

- 1. Account: \$80,671.49
- 2. Budget: \$24,168.65/\$85,413
- 3. Discretionary: \$1,200/\$8,000
- 4. Surplus: \$1,891.99/\$42,122.80

D. Secretary (Joe Fedie)

- 1. Nothing to report

**VI. Committee Chair Reports**

A. Academic (Shelley Jeltema)

- 1. Lunch 'n' Learn topics for next semester
  - a) How to do posters/oral presentations
  - b) How to give good oral presentations
  - c) Transitioning from grad student to employment.
- 2. Resume Blitz for graduate students
- 3. Networking opportunities
  - a) Set something up for after the GRC for grad students to network together.
- 4. Any other ideas?
  - a) Isa- It is difficult for people to pick a research topic and know what journal to submit to.
    - (1) Efe- Multiliteracy Center has a graduate student writing groups.
    - (2) Sudhir- There is a scientific profession class in biological sciences that is very helpful.
    - (3) Ulises- Choosing the correct journal to send your research to is very difficult and we are not trained to do it.

B. Social (Bethany Klemetsrud)

- 1. Gingerbread house building happened and was the last event of the semester.
- 2. Next semester several events are going to happen including: IPS ski day, cross country ski day, PhD Movie screening, Dancy Party--Learn a Dance from another country and end of semester picnic.
- 3. We will also have a GSG member social on January 16 (potluck and hockey game)
- 4. Mayra- A secret santa would be good for GSG.

C. Public Relations (Avinash Subramanian)

- 1. GSG website was down for half an hour after a hack to the website.
- 2. Updated GSG website will be launched the week after Thanksgiving.

**VII. Ad Hoc Committees**

- A. Housing and Transportation (already discussed)

**VIII. Liaison Reports**

A. University Senate (Gorkem Asilioglu)

- 1. Instructors can no longer give exams or major assignments on Career Fair.



- B. Undergraduate Student Government (Abbey Senczyszyn)
  - 1. Forum from student body about the reaction to the Daily Bull satirical post.
  - 2. Advisor position for USG needs to be replaced as Joe Cooper got promoted.
- C. Research Advisory Council (Muralee Menon)
  - 1. Nothing to report
- D. IT Governance Group (Shelley Jeltema)
  - 1. Template in place to send out to the University to select software that will be made available on university computers.
  - 2. Maintenance fees and software keys costs are all going up and that all software packages need to be reviewed and justified.
- E. Friends of the Van Pelt Library (Kevin Waters)
  - 1. Nothing to report
- F. Council of Philanthropy (Wesley McGowan)
  - 1. Nothing to report

**IX. Old Business & Discussion Items**

- A. Meet & Greet Reports
  - 1. None to report
- B. Other Concerns
  - 1. None to discuss
- C. Announcements
  - 1. Giovana- Brazilian food will be served this Friday at Khana Khazana.
  - 2. Mayra- International conference for natural resources will be hosted in Houghton next year, registration opens soon and everyone is encouraged to submit an abstract.

**X. Adjournment**

- A. Motion to adjourn by Shelley
  - 1. Seconded by Meng, passes unanimously

# Graduate Student Government of Michigan Technological University

*Meeting Date: November 30, 2015*

- I. **Call to Order**
  - A. Meeting called to order at 5:18pm
- II. **Approval of Agenda**
  - A. Motion to approve by Menon
    1. Second by Karen
    2. Passes unanimously
- III. **Approval of Minutes from: November 16th, 2015**
  - A. Motion to approve by Meng
    1. Second by Avinash
    2. Passes unanimously
- IV. **New Business**
  - A. No new business
- V. **Officer Reports**
  - A. President (Chelsea Nikula)
    1. Housing/Transportation committee meeting Dec. 4th 11-12pm at GSG offices, any graduate student may attend meeting. Covers problems with current transportation options on Daniel Heights and areas close to campus.
      - a) Travis Pierce will hopefully be attending the next meeting.
    2. BOT Meeting on December 18th at 9am in MUB Ballroom B
      - a) What are current concerns for students?
        - (1) Karen- A current problem is that one student is being treated for cancer and lost their funding.
          - (a) Will- This is one of the topics that we need to address, included with sick leave or visa issues.
        - (2) Menon- The experience tech fee seems to be an issue for people who don't make any use of it.
          - (a) Chelsea -Next year the ETF will be up for review, the next E-Board will have to meet with the experience tech fee committee to address this. I have requested some numbers from the committee so that we can prepare.
          - (b) Menon- I think there should be a graduate student opt-out
            - (i) Chelsea- It's hard to do that because if they don't get everyone to participate the program can't operate.
        - (3) Mayra- There should be some clearer policies about what to do with advisor conflicts.
          - (a) Chelsea- We should review the current policies and propose some changes.

- b) I will highlight some graduate research during my presentation, would anyone like to volunteer?
  - (1) Mayra and Renee have volunteered.
- c) Diversity and Inclusion issues on campus, this will be the focus of the BOT Academic Affairs meeting. What are some ways to increase Diversity and Inclusion?
  - (1) Promote high school visits and exposure to other cultures.
  - (2) Support curriculum for first/second year undergrads for other culture exposure.
  - (3) Provide free tickets to undergrads to go to grad school events (I-night, etc)
  - (4) Diversity on K-day.
  - (5) Starting a mentoring program with undergrad students.
    - (a) Mayra- We should set down and pick several of these issues and work towards them next semester than trying to do all of them at once.
- 3. Pavlis Book Drive for college level books, donate by emailing [ckdecream@mtu.edu](mailto:ckdecream@mtu.edu)
- 4. There will be a seminar about dealing with stress and relaxing during finals.
- 5. First Friday Social, attend if you can.
- 6. The campus discussion on Diversity and Inclusion will be December 2nd at 7:30pm in Fishter 135, encourage your departments to attend.

#### B. Vice-President (Will "Sustainability" Lytle)

- 1. Working with dining services to deal with overpriced MUB menu items.
  - a) Menon- What exactly do they want from us?
    - (1) Will- Student orgs can't buy food from the MUB due to increase in prices, so we want to work with them on food pricing deals.
  - b) Menon- We should work with other student orgs to put pressure on the MUB. The MUB doesn't seem to be very responsive to the needs of student groups.
  - c) Wesley- We might need to look into breaking the monopoly of the MUB on campus.
- 2. Freedom of speech forum is in the works but not fully developed yet.
- 3. Need a group of students interested in developing a sustainability coordinator job description, we can then present it at a dinner meeting.

#### C. Treasurer (Meng Tang)

- 1. Treasure report
  - a) Account: \$80,384.84
  - b) Budget standing: \$24,885.14/\$85,413
  - c) Discretionary funding: \$1,200/\$8,000
  - d) Surplus: \$4,912.99/\$42,122.80
- 2. Interim Treasurer Discussion & Vote
  - a) Joe Reath has agreed to take over treasurer for the beginning of the Spring semester while Meng is out of the country
  - b) We need to suspend bylaw III.C.vi.10 that requires the backup to be a member of the E-board
  - c) Motion to suspend bylaw III.C.vi.10 and have Joe work as treasurer by Beth
    - (1) Second by Shelley

- (2) 25 in favor, 2 abstain
- (3) Motion passes

- D. Secretary (Joe Fedie)
  - 1. Nothing to report

## VI. **Committee Chair Reports**

### A. Academic (Shelley Jeltema)

- 1. We are accepting abstracts for the GRC until January 11th for oral and poster presentations.
- 2. Several Lunch 'n' Learns are in the works for the Spring, including stress and life changes.
  - a) Ulisses- I think we should do something about taxes for international students.
    - (1) Mayra- School of business helps international students with taxes.
    - (2) Giovana- There are several tax firms that might be able to help.
- 3. Who can submit an abstract?
  - a) Any grad student at Michigan Tech is welcome to present.
- 4. Menon- Is it possible to extend the abstract submission for GRC by a week?
  - a) We are not planning on doing that at this time, we need time to start organizing sessions. If necessary we will consider it.

### B. Social (Bethany Klemetsrud)

- 1. Events for Spring Semester
  - a) IPS ski day is January 24th
  - b) Nordic ski Feb. 13th
  - c) Dance party on March 18th 7-10pm in MUB Ballroom B.
  - d) PhD Movie sometime in March
  - e) End of Semester Picnic on April 22nd 5-8:30pm
  - f) GSG Member social in Jan, Potluck and Hockey game 4pm to 7pm

### C. Public Relations (Avinash Subramanian)

- 1. New website needs to be transferred to the tech domain, still working on it.

## VII. **Ad Hoc Committees**

### A. Housing and Transportation

- 1. Working on developing a survey to give out early next semester.

## VIII. **Liaison Reports**

### A. University Senate (Gorkem Asilioglu)

- 1. Nothing really relevant concerning graduate students happened.

### B. Undergraduate Student Government (Abbey Senczyszyn)

- 1. Daily Bull article was discussed and most students were not in favor of supporting the org after the article in questions.
  - a) All funding was removed until Title IX training is done and a proofreading clause added to their bylaws.
- 2. Taking steps to prevent issues like this happening again.
  - a) This includes cultural competency training for all undergraduate student orgs.

- b) Major organizations contributed towards “We Are One” T-shirt campaign and distribution will begin Dec. 2nd.

C. Research Advisory Council (Muralee Menon)

1. Nothing.

D. IT Governance Group (Shelley Jeltema)

1. Will meet again in a couple of weeks.
2. Karen- Is there a list of software packages that IT plans on getting?
  - a) Shelley- I don't know what I can share right now, I will check with the committee and bring back more information.
3. If you are having problems with the Wi-Fi in a classroom you can email them to fix it, but if it's a lab or a common space they can't really help unless there is a designated router paid for by the department/lab.

E. Friends of the Van Pelt Library (Kevin Waters)

1. New name “Friends of the Michigan Tech Library.”
2. Book sale will be next semester

F. Council of Philanthropy (Wesley McGowan)

1. Giving Tuesday goes into a scholarship for the round up to the nearest dollar.
2. Graduation tributes to thank people who have made a difference can be purchased starting tomorrow.

**IX. Old Business & Discussion Items**

A. Meet & Greet Reports

1. Mayra- Nov 20th we had ours, and three main things came up: include in Global Issues a module about diversity and racism, curriculum should be discussed with minorities on campus, more clarification on the advanced research and conduct requirements, and finally introducing a cap on the number of representatives or limiting to two reps per department.
  - a) Menon- If you go on MyMichiganTech it tells you if you need to take the ARCR course.
  - b) Gorkem- If we are going to cap members we need to consider the size of the group we need to accomplish our activities to make sure we have enough members.

B. Other Concerns

1. Will- The Yik Yak concern that happened here was paralleled across the US.

C. Announcements

1. Chelsea- Keweenaw Alumni Association is having their holiday party Dec 16th at the alumni house from 5:30-7:30pm.

**X. Adjournment**

A. Motion to adjourn at 6:41pm by Menon

1. Second by Joe R.
2. Passes unanimously

# Graduate Student Government of Michigan Technological University

*Meeting Date: January 11, 2016*

- I. **Call to Order**
  - A. 5:20 PM call to order
- II. **Approval of Agenda**
  - A. Motion by Shelley
  - B. Second by Rafael
  - C. Passes unanimously
- III. **Approval of Minutes from: November 30th, 2015**
  - A. Motion by Omkar
  - B. Seconded by Ida
  - C. Passes unanimously
- IV. **New Business**
  - A. No new business
- V. **Officer Reports**
  - A. President (Chelsea Nikula)
    1. GSG will be hosting many events this semester, make sure to participate in your committee as we will need everyone's participation to be successful.
    2. Community Events
      - a) HuskiesFit Dollar Days will allow people try a fitness class for \$2 this week.
      - b) Seminar on submitting your dissertation will be hosted by the graduate school in the upcoming weeks.
      - c) Medical Careers Week from Career Services, begins Jan 19th
      - d) BioTech Career Talk by Matthew Hymes will be on Jan 28th
      - e) Cultural Events this semester:
        - (1) Help us find the dates for them all so we can help advertise
        - (2) Thai Night is this Saturday
      - f) MLK day banquet is Jan. 18th
    3. University Budget Forum will be Feb. 4th at 11am in DOW 642
  - B. Vice-President (Will "Sustainability" Lytle)
    1. Student health insurance issues
      - a) Student was unable to get services due to them not being registered in the UHC system.
      - b) [www.uhcsr.com](http://www.uhcsr.com) allows people to properly register themselves to get health coverage, remind your departments
      - c) You need to go through this registration process to be able to print or request a physical copy of your health insurance card.
  - C. Interim Treasurer (Joe Reath)
    1. Account balance \$92,629.44

2. Standing budget: \$29,752.86/85,413
3. Discretionary: \$1,200/8,000
4. Travel grants have opened today
  - a) 64 presenting awards and 4 attending awards are available
  - b) Close Feb. 19th at 5pm

D. Secretary (Joe Fedie)

1. Gave senate report for Gorkem
  - a) The senate wants to discuss additional means of supporting graduate students, including plans that would fund one graduate student per each graduate student funded by an external grant. It's just a discussion right now and I'm not sure when there would be any concrete results.
  - b) They're working with the library to mitigate large publisher costs especially for bigger publishers (there wasn't much detail discussed on the topic).

VI. **Committee Chair Reports**

A. Academic (Shelley Jeltema)

1. GRC abstracts close tonight at 11:59 PM
2. We are looking for a keynote speaker for the GRC
3. Lunch 'n' Learn will be on Friday at 11:45 AM, it will be on oral and poster presentations
4. 3MT will be in March

B. Social (Bethany Klemetsrud)

1. IPS Ski Day will be on Sunday (Jan 24th) and will require people to pay for rentals and will take place at Mt. Ripley
2. Cross country ski day will be Feb. 14th. at Tech Trails
3. International Dance Night will be taking place March 18th
4. Chili Run will take place during All-Nighter, we need volunteers
  - a) Ida- How many people do you need and do you have to do the whole thing?
    - (1) Jacque- It runs 9-midnight and has two shifts.

C. Public Relations (Avinash Subramanian)

1. Website is just about ready to be switched over
  - a) The old website will remain available to us under another domain
2. I will be gone for the next week

VII. **Ad Hoc Committees**

A. Housing and Transportation

1. We will schedule our next meeting and start developing a survey soon

VIII. **Liaison Reports**

A. University Senate (Gorkem Asilioglu)

1. Report given by Joe F.

B. Undergraduate Student Government (Abbey Senczyszyn)

1. Not present

- C. Research Advisory Council (Muralee Menon)
  - 1. Not present
- D. IT Governance Group (Shelley Jeltema)
  - 1. Still looking at funding software people need without buying extraneous software as well as removing software that is no longer relevant/useless.
- E. Friends of the Van Pelt Library (Kevin Waters)
  - 1. No report
- F. Council of Philanthropy (Wesley McGowan)
  - 1. No report

**IX. Old Business & Discussion Items**

- A. Meet & Greet Reports
  - 1. Omkar- The ME-EM dept. had one last month, main concerns were courses and GSG social event times. All concerns were addressed
- B. Other Concerns
  - 1. Karen- Student has a hold on his account due to having not taken ARCR course, but he needs to get his transcripts.
    - a) Shelley- Deb Charlesworth can help them out.
  - 2. Nithin- Students are wondering if they have access to their Michigan Tech Google Drive and account after graduation
    - a) Chelsea- You should have access to your email after graduation.
    - b) Jacque- Has heard that if it stays dormant too long it can be deactivated.
    - c) Shelley- Will check with IT and get back to us.
  - 3. Sudhir- Many students are not happy with the SDC break hours.
    - a) Chelsea- We can talk to the SDC about this, not sure if they can change it but we can ask.
- C. Announcements
  - 1. Karen- How many new graduate students have joined this semester?
    - a) Roughly 90.

**X. Adjournment**

- A. Motion to adjourn by Joe R.
- B. Second by Ida
- C. Passes unanimously



# Graduate Student Government of Michigan Technological University

*Meeting Date: January 25, 2016*

- I. **Call to Order**
  - A. Meeting is called to order at 5:16 PM.
- II. **Approval of Agenda**
  - A. Motion to approve by Menon
    1. Second by Karen
    2. Passes unanimously
- III. **Approval of Minutes from January 11th, 2016**
  - A. Motion to approve by Lydia
    1. Second by Omkar
    2. Passes unanimously
- IV. **New Business**
  - A. International Graduate Student Communication and Cultural Center (Joy Collard)
    1. Program designed to help international students master the English language through day to day language sessions. Located in Walker 102, sign up for one on one appointments or group discussions. Feedback has been positive with participants reporting increased confidence in teaching communication, increased listening skills, and an increased ability in defending thesis or dissertations. Sessions can last up to an hour and typically meet two to three times a week. The IGSC3 website can be [found here](#). On Wed. January 27th in Walker 107 they will have a social event from 5:15 PM to 6:30 PM.
    2. Q&A
      - a) Dr. Murthy- How many students utilize this?
        - (1) Averages between 50-60 students per semester.
      - b) Karen- Are you looking for more coaches or need more participants?
        - (1) Right now we want more participants, right now we have 14 available time slots.
      - c) Giovana- Should students just show up or how do they sign up?
        - (1) Email is the best way, [samathe@mtu.edu](mailto:samathe@mtu.edu) is Sylvia Matthews' email address.
      - d) Dr. Murthy- Is this information part of graduate student orientation?
        - (1) We are not currently part of it.
      - e) Nithin- This is only for students right?
        - (1) Yes this is only for graduate students, or if you have a spouse they can go with you.
  - B. Discretionary Funding Request: African Night (Efe Plange)
    1. ASO is requesting \$2,500 for the African Night event. ASO is primarily made up of graduate students. Most of the performances will be from third party performers. \$2,500 will help cover the star fashion show, Madafo the story teller and Bichini Bia Dance Group.
    2. Q&A

- a) Giovana- How much are the tickets?
    - (1) \$10 dollars and should have around 250 attendees.
  - b) Menon- Do you have the budget/attendees from last year?
    - (1) We don't, but we had a lot of excess food so we are budgeting for less. The bridge closure was scheduled for the same day as our event, that affected attendance. There will only be one venue for the event this year, which will be better for attendance.
    - (2) Joe R.- They are requesting the same amount as they did last year.
  - c) Nithin- How are you going to advertise this event?
    - (1) We are going to put posters around campus before hand.
3. Voting
- a) Motion was made by Shelley to provide \$2,500 and purchase 10 tickets for Husky FAN to distribute to students in need.
    - (1) Motion was second by Beth
    - (2) Passed unanimously
  - b) Pass 27, Fail 0, Abstain 1
  - c) Motion passes

C. Discretionary Funding Request: Chinese Night (Yan Yan)

- 1. CSSA is requesting \$1,000 for their Chinese New Year Celebration. Funds will help cover food costs. Total event will cost \$4,800 and the remaining will be obtained from other sources (USG and Chinese Embassy). Volunteers and performers will get free admission.
- 2. Q&A
  - a) Avi- It's going to be on Feb. 13th., the day before the Career Fair?
    - (1) We couldn't schedule for the week before because of Winter Carnival.
  - b) Chelsea- How much are tickets going to cost?
    - (1) Early bird tickets will be \$12, normal rate tickets will be \$15.
  - c) Dr. Murthy- What do you pay the dining services for?
    - (1) They help prepare and serve the food.
  - d) Giovana- How many people came last year?
    - (1) Roughly 350-375 people last year, we increased our budget this year to prepare more food as we ran out last year.
- 3. Voting
  - a) Joe R.- Last year we funded them for the same amount, and a discretionary funding request needs to be made 4 weeks before the event so we need to suspend bylaw 6.E.ii.3.
    - (1) Beth makes motion to suspend bylaw 6.E.ii.3
      - (a) Second by Menon
      - (b) Passes unanimously
  - b) Motion by Will to fund \$1,000 and purchase 10 tickets for Husky FAN to distribute.
    - (1) Second by Menon
    - (2) Passes unanimously.
  - c) Results
    - (1) Pass 28, Fail 0, Abstain 0
    - (2) Motion passes.

V. **Officer Reports**

A. President (Chelsea Nikula)

1. Housing and transportation meeting will be Thursday at 4 PM in GSG offices
2. Lunch with Alumni Association Board of Directors on February 5th, make sure to RSVP by Feb. 1.
3. 3 things we should look into discussing:
  - a) We should discuss changing department allocations in the near future.
  - b) University policies that affect graduate student rights need to be addressed and
  - c) Review the experience tech fee.
    - (1) Menon- Will we need to make subcommittees for each of these topics?
      - (a) If we get enough people.
4. Thesis submission seminar will take place Jan 26th PM from 4-5 PM
  - a) Menon- Do they have any way of adding another session?
  - b) Chelsea- It is recorded and put online, but she will ask Dr. Charlesworth.
5. Library poster design workshop will take place Feb 1st 12-1 PM and March 22nd 12-1 PM in Library 242.
6. Allie Irwin will be giving a talk about body language Feb 12 at 2 PM.
7. University Budget Forum will take place Feb 4th at 11 AM at DOW 642.
  - a) Karen- Will this be a good time to talk about tuition waiver for graduate students who do research but don't get stipends?

B. Vice-President (Will Lytle)

1. The MUB has created a special menu for student orgs, a cheese pizza is now only \$10. They may be willing to add more items to this menu as well.

C. Interim Treasurer (Joe Reath)

1. Account balance: \$92,629.44
2. Budget standing: \$29,806.41/\$85,413
3. Discretionary \$1,200/\$8,000
4. Surplus: \$4,912.99/\$42,122.80
5. Travel grants are open till Feb 19th.
  - a) Menon- What if someone is traveling to a conference before the end of the session but doesn't receive their confirmation by February 19th?
    - (1) Joe R- That is an unusual circumstance, we would have to consider that.

D. Secretary (Joe Fedie)

1. Make sure to hold your Meet & Greets by February 19th to remain in good standing.
2. Academic Chair Special Election
  - a) Nominees
    - (1) Lydia Lytle
    - (2) Tyler Capek
    - (3) Betsy Kruppe
  - b) Motion to close nominations by Joe R.
    - (1) Second by Menon
    - (2) Passes unanimously
  - c) Motion to vote by Rafael
    - (1) Second by Shelly
    - (2) Passes unanimously

- d) Voting Results
  - (1) Lydia 3, Tyler 4, Betsy 21, Abstain 1
  - (2) Betsy is our new Academic Chair

**VI. Committee Chair Reports**

- A. Academic (Shelley Jeltema)
  - 1. GRC needs judges for both poster and talks.
  - 2. Resume and CV workshop January 29th from 3-4 PM in MUB Ballroom A.
    - a) Godwin- Who can attend the GRC banquet?
      - (1) Shelley- GRC participants, award winners, and selected invited guests.
- B. Social (Bethany Klemetsrud)
  - 1. IPS and GSG Ski day was a success.
  - 2. Cross country ski day will be 2/14/2016 from 1-5 PM at the Tech Trails
  - 3. Dance party will be March 18th (7pm - ?)
  - 4. Ph.D Movie will be March 25th (6-10 PM) in Fisher 139.
    - a) Giovana- Two ideas for socials: short movie competition and a fall semester scavenger hunt.
  - 5. We will have a GSG member social on Sunday February 7th, we will be watching the Super Bowl and having a Chili Cookoff and Potluck.
- C. Public Relations (Avinash Subramanian)
  - 1. New website unveiled, it will be launched publicly this week.

**VII. Ad Hoc Committees**

- A. Housing and Transportation
  - 1. See President's report.

**VIII. Liaison Reports**

- A. University Senate (Gorkem Asilioglu)
- B. Undergraduate Student Government
  - 1. Special budget group will be meeting with USG.
  - 2. Educate students on how to vote in the upcoming elections.
- C. Research Advisory Council (Muralee Menon)
  - 1. RAC will be meeting on Thursday, and will be changing internal deadline for proposals. All proposals need to be submitted 4 days before the actual submission date.
- D. IT Governance Group (Shelley Jeltema)
  - 1. Still working on getting software for computers that are available to all students and to only buy the software that is currently being used.
    - a) Menon- I know you can ask IT to install specific software, how do I do that?
      - (1) You need to submit a ticket and if you only have a trial version then you need to have your advisor you need to purchase the license.
- E. Friends of the Van Pelt Library (Kevin Waters)

1. Book sale at the Library during the Saturday of Winter Carnival

F. Council of Philanthropy (Wesley McGowan)

1. No report

IX. **Old Business & Discussion Items**

A. Meet & Greet Reports

1. Giovana- ECE had theirs Dec 10th, and had a lot of the normal complaints: parking, housing etc. Having shuttle from Wal-Mart to Daniel Heights instead of the MUB would be nice.
2. Ulises- Chem Eng also had theirs, a student had an issue figuring out how many credits should be taken the semester they need to graduate. IPS and graduate school needs to communicate more.

B. Other Concerns

1. Menon- Daniel Heights contract goes until June 30th but have no way of ending it even though they are graduating in the summer or if they want to move off campus at the beginning of summer.
  - a) Sumanth- The manager for DH said he would get back to the committee last year on this, but didn't

C. Announcements

1. IASNR will have an international conference will be at Michigan Tech will occur this semester and abstract deadline is 1/31/2016 and needs volunteers.
2. Sumanth- The student is not here right so can he apply for the travel grant?
  - a) If the student qualifies for our requirements, yes.

X. **Adjournment**

A. Motion to adjourn Beth

1. Second by Shelley
2. Passes unanimously

# Graduate Student Government of Michigan Technological University

*Meeting Date: February 08, 2016*

- I. **Call to Order at 5:17 PM**
- II. **Approval of Agenda**
  - A. Motion to Rafael
    1. Second by Menon
    2. Unanimously approved
- III. **Approval of Minutes from: January 25th, 2016**
  - A. Motion to approve with one change Menon
    1. Second by Giovana
    2. Unanimously approved
- IV. **New Business**
  - A. Library Services for Graduate Students (Sarah Lucchesi)
    1. Library Workshops

A lot of different workshops can be found at [www.mtu.edu/library/research/workshops](http://www.mtu.edu/library/research/workshops) that are helpful for graduate students. These workshops include help with working with EndNote citation software, patents and trademarks as well as talks helping with publishing and submitting thesis or dissertation.
    2. Classes on Demand

Arranged with graduate students to have specific resource training at the library for a specific niche of graduate students. Much more specific than the general workshops.
    3. Research Help

New consultation service with librarians for specific requests. Found at [www.mtu.edu/library/research/ask-us/consultation-request](http://www.mtu.edu/library/research/ask-us/consultation-request). Get one-on-one help.
    4. Journal and database access

Allows students to directly search for topics, journals or databases. Interlibrary loan allows the library to get access to articles or books that are not available through journal licenses or books not in their collection.
    5. Copyright

A workshop for thesis or dissertations about copyright are held every semester.
    6. Q & A
      - a) Member- Can we use the ebooks through interlibrary loan?
        - (1) Sarah- We can only get the print version of the book, which almost any ebook has a print version.
      - b) Menon- Do these classes on demand only cover Library resources or can it be for specific topics.
        - (1) Sarah- We mainly do research gathering, but we can attempt to do other things. We just need the request to be made.
      - c) Mayra- How many times can we renew a book request?
        - (1) Sarah- You can renew up to three or four times.

## V. **Officer Reports**

### A. President (Chelsea Nikula)

1. Upcoming events
  - a) First Friday social will be at Hamar house from 4-6pm
  - b) Dance with Nosotros on Feb 13th from 8-11pm in MUB Ballroom
  - c) Career fair is next week and will take up most of the week
  - d) Curling will be Feb 15, 22 and 29th from 6-8pm. at the copper country curling club, Calumet
  - e) Husky FAN cooking class: Tuna Tune-up, Thursday Feb 18th at 6pm, Hillside Kitchen
2. Upcoming Library workshops
  - a) Poster design March 22nd 12-1pm
  - b) EndNote Feb 12th 2-3:15pm
  - c) Library skills refresher, 2/9, 2/24, 3/3 and 3/24.

### B. Vice-President (Will Lytle)

1. University Budget Forum
  - a) University wants to increase master's support
  - b)  $\frac{3}{4}$  of masters and  $\frac{1}{4}$  of Ph.D are self-supported
  - c) Housing expansion is not part of the core mission of Michigan Tech
  - d) Daniel Heights rent increases approx 2% next year
  - e) City of Houghton is conducting a housing survey, we hope to get in touch with them.

### C. Interim Treasurer (Joe Reath)

1. Account balance: \$91,427.89
2. Standing Budget: \$34,493.08/\$85,413
3. Discretionary: \$4,920/\$8,000
4. Surplus: \$4,912.99/\$42,122.80

### D. Secretary (Joe Fedie)

1. Meet and greet reports need to be completed by the 19th and any departments with Meet and Greet reports that are not completed by the 21st will not be in good standing.

## VI. **Committee Chair Reports**

### A. Academic (Betsy Kruppe)

1. GRC will be taking place Feb. 24th and 25th
2. GRC still needs judges and volunteers
3. Networking social will take place from 12-1 PM on Wed. the 24th during the GRC.

### B. Social (Bethany Klemetsrud)

1. Cross country ski and snowshoe day (2/14 1-5pm)
  - a) Rides from MUB will be begin around 12:30pm.
2. Dance Party March 18th (7-?) MUB Ballroom
  - a) Need to get a way to get undergrads to come, ideas?
3. Ph.D Movie March 25th (6-10pm)

### C. Public Relations (Avinash Subramanian)

1. The new site has gone completely live and is ready for heavy traffic.

2. If there are any issues let me know
  - a) Joe R.- Meet and Greet report form is not up.

**VII. Ad Hoc Committees**

- A. Housing and Transportation

**VIII. Liaison Reports**

- A. University Senate (Gorkem Asilioglu)
  1. 2008-2012 subscriptions for journals has gone up 28% and the budget has not kept up. Cuts to journal subscriptions have been based on usage numbers. Using interlibrary loan gives a higher number on those journals. The senate research committee has yet to meet and needs a liaison from GSG when it gets up and going. Currently faculty are the only ones who can submit subscription additions so they need to be advocating problems.
- B. Undergraduate Student Government (Abbey Senczyszyn)
  1. No report
- C. Research Advisory Council (Muralee Menon)
  1. Jan 28th was last meeting. Introducing a new system pairing new faculty with veteran faculty to help make their transitions smoother. FDP is emphasizing lab safety and wants to expand ways to increase safety. Six lab facilities are being examined for improvements.
- D. IT Governance Group (Shelley Jeltema)
  1. A new process is in place that allows new software to be evaluated and potentially integrated into the system. It involves giving a submission and reviewing if the reason is valid or if the funds are available. This should remove extraneous software and save money.
  2. Survey will be released asking for what software will be carried over and kept as time moves on. If the survey is not filled out key software may be cut.
  3. For the next 5 years Michigan Tech Alumni will have access to their Michigan Tech Google Drive.
    - a) Menon- Currently some software needs to be installed but can't because we aren't admin on the computers. Is there anyway around this?
      - (1) Shelley- Put in a ticket to IT and explain the situation they may be able to help you.
    - b) Chelsea- Our H drives are not as secure as many would like, is there any way to fix that?

Shelley- I can ask but I don't know for sure but I suspect that it was not intended to be stored for data.
- E. Friends of the Michigan Tech Library (Kevin Waters)
  1. Winter Carnival booksale was a success.
- F. Council of Philanthropy (Wesley McGowan)
  1. Leap year challenge is asking for donations.

**IX. Old Business & Discussion Items**

- A. Meet & Greet Reports



1. Joe R. (Math)- 21 people, topics discussed were: median by admin needs to be cleared off for crossing. Daniel Heights snow removal in parking lots, security seems inconsistent for locking doors.”
2. Rafael (Materials)- Graduate advisor was present, transportation and housing were discussed. They had a chili cook-off.
3. Gorkem (Computer Science)- Housing and transportation, graduate student computer memory, H drives are not secure, but offers secure drives if you request them. Health insurance deductibles are still heavy but much better than last year. Curious about old IT equipment disposal.
4. Tyler (Physics)- Not a lot of complaints, travel grants for international vs. domestic conferences (they are treated the same). Feb 19th is travel grant submission deadline. Engaging with undergrads with the Society of Physics students.

#### B. Other Concerns

1. Mayra- Needs volunteers for the conference that is being held. Volunteers get the registration fee waived. Planning on applying for funding for GSG but need some bylaw suspension in order to get the funds for summer.
  - a) Beth- Try and get some of the departments to sponsor the conference for food.
  - b) Jacque- You should look into getting some help from the graduate school.

#### C. Announcements

1. Jiongxun- Feb 13th is Chinese Night and everyone should go!

### X. **Adjournment**

#### A. Motion to adjourn Menon

1. Second by Sumanth
2. Passes unanimously

# Graduate Student Government *of* Michigan Technological University

*Meeting Date: February 22, 2016*

- I. **Call to Order**
  - A. Meeting called to order at 5:15 PM
  
- II. **Approval of Agenda**
  - A. Motion to approve by Rafael
    1. Second by Joe R.
    2. Passes unanimously
  
- III. **Approval of Minutes from: February 8th, 2016**
  - A. Motion to approve by Omkar
    1. Second by Avi
    2. Passes unanimously
  
- IV. **New Business**
  - A. Discretionary Funding Request (Iranian Community)
    1. Iranian community has 67 graduate student members (all members). They are expecting 250 people for Norouz and are asking for \$4,000. Their event will take place March 26th in the MUB Ballroom. The whole event will cost \$10,800, the \$4,000 will be used to fly out musicians from Texas, comedian flying out as well as their hotel costs, this will also cover the costs of 20 tickets for unsupported graduate students. They have support from USG and Alumni Association.
    2. Q&A
      - a) Giovana- That weekend will be Easter weekend, so there may not be as strong a showing.
        - (1) This comes after the Iranian new year and we don't have room to move the day.
      - b) Mayra- How much are tickets?
        - (1) Students will be \$13 and non-students will be \$15
      - c) Meng- What was your total ticket sales from last year?
        - (1) \$2,015 and we expect around \$2,100 this year.
      - d) Menon- How much do you have to pay the MUB for the food?
        - (1) We only pay for the ingredients and this will be around \$2,000.
      - e) Will- Are there any other funding avenues available if you don't get the full \$4,000 from GSG?
        - (1) We might be able to apply to Parent's Fund, but no other major sources of funding are available. If we don't secure all funding from GSG the event won't go on as planned.
      - f) Menon- Have you approached CDI?
        - (1) They could give about \$100 but they spent most of their funds on other events.
    3. Voting

- a) On reviewing the request, WAM recommends full funding. However there is currently not enough funds in Discretionary funds and will require funds from surplus to give full funding.
- b) Meng- I would like to make a motion to move the required money from surplus to discretionary to make up for how much the general body approves.
  - (1) Motion to vote for above motion: Yes-22 No-6 Abstain-1
- c) Beth- I make a motion to fund \$3,870, this would remove the 20 tickets they requested but covers 10 tickets to donate to Husky FAN.
  - (1) Second by Betsy
- d) Secondary amount of \$2,5000 proposed by Menon, was seconded
- e) Results: Yes-17 No-10 Abstain-1 \$2500-10
  - (1) Motion fails
- f) Further discussion held by representatives
- g) Motion to vote Giovana, same stipulations as first vote.
  - (1) Second by Menon
- h) Results: Yes- 23 No- 1 \$2500-5 Abstain- 1
  - (1) The Iranian Community will receive \$3,870, this includes 10 tickets that we will donate to Husky FAN

## V. Officer Reports

### A. President (Chelsea Nikula)

- 1. Upcoming events: Blood Drive this week, Malcom X film in Fisher 125 2/24 at 6pm, Body Positivity Week, Library workshops are available in March
- 2. Housing and Transportation survey is still being worked on, will be out in March hopefully.
- 3. This to focus on after GRC:
  - a) University policies for graduate students
  - b) Review representative allocations
  - c) Experience tech fee review
  - d) Health insurance for next year.

### B. Vice-President (Will Lytle)

- 1. Work life committee is looking for a parent graduate rep to help coordinate childcare needs for grad students.
- 2. If you have family you can get dependant care if you need to travel to a conference.
- 3. Graduate students were charged \$50 a month for a FICA charge through payroll, it seems it was corrected and it happened again. Did anyone else notice this?
  - a) Beth- It was a problem with the system and should be fixed now.

### C. Treasurer (Meng Teng)

- 1. Account: \$94,230.90
- 2. Budget: \$38,291.67/\$85,413
- 3. Discretionary: \$4,920/\$8,000
- 4. Surplus: \$4,912.99/\$42,122.80
- 5. Travel grants are closed for this session

### D. Secretary (Joe Fedie)

- 1. Meet and Greet reports need to be done by the end of the month to avoid bad standing.

2. Nominations for E-Board open today and elections are March 14th.
3. Committee chairs start March 14th and elections are March 28th.
4. Representatives open March 28th and elections are April 11th.

## VI. **Committee Chair Reports**

### A. Academic (Betsy Kruppe)

1. GRC this week, needs volunteers to fill out some positions.
2. Judges are still required.
  - a) 5 slots open for oral presentations.
3. Networking social will take place at noon on Wednesday, be there!

### B. Social (Bethany Klemetsrud)

1. Two upcoming events
2. Dance Party March 18th 7-?
3. Ph.D Movies March 25th

### C. Public Relations (Avinash Subramanian)

1. Let me know if you find any problems with the website.

## VII. **Ad Hoc Committees**

### A. Housing and Transportation

1. No meeting this week.
2. Working on the survey and have it out in March

## VIII. **Liaison Reports**

### A. University Senate (Gorkem Asilioglu)

1. Four certificate programs that may be coming back if there is interest.
2. Discriminatory incidents that occurred this year are being looked at and potential actions being discussed include: adding questions about discrimination in teaching evaluations.
  - a) This is being opposed by individuals in the senate for wording.
  - b) These questions can impact graduate student TAs.
    - (1) Menon- Does every class bring awareness to the Title IX in the syllabus?
      - (a) Shelley- Every syllabus has a link to MTU resources that should bring them to the Title IX.

### B. Undergraduate Student Government (Abbey Senczyszyn)

1. No report

### C. Research Advisory Council (Muralee Menon)

1. No report

### D. IT Governance Group (Shelley Jeltema)

1. Need a new IT governance liaison.
2. Menon- Does the IT liaison need to be a GSG member?
  - a) No anyone can be the liaison who is a graduate student.

### E. Friends of the Michigan Tech Library (Kevin Waters)

1. No report

F. Council of Philanthropy (Wesley McGowan)

1. No report

IX. **Old Business & Discussion Items**

A. Meet & Greet Reports

1. Maryam- CLS had theirs on the 16th and students and some faculty attended.
2. Lydia- KIP had theirs as well, there were 25 in attendance and some faculty and no real concerns that came up.

B. Other Concerns

1. None this meeting

C. Announcements

1. Mayra- Need a lot of volunteers for the ISSRM conference, if you volunteer we will waive the registration fee.
2. Chelsea- ACS is holding a free conference at NMU on April 2nd. Husky FAN is looking for committee members, the committee meets weekly for 1 hr.

X. **Adjournment**

A. Motion to adjourn by Menon

1. Second by Mayra
2. Passes unanimously

# Graduate Student Government *of* Michigan Technological University

*Meeting Date:* March 14, 2016

- I. Call to Order
  - a. 5:18pm meeting is called to order
  
- I. Approval of Agenda
  - a. Motion to approve by Menon
    - i. Second by Justin
    - ii. Passes unanimously
  
- I. Approval of Minutes from February 22nd, 2016
  - a. Motion to approve by Omkar
    - i. Second by Mayra
    - ii. Passes unanimously
  
- I. New Business
  - A. Surplus Funding Request (Indian Students Association)
    - i. Request
      1. 258 members are graduate students. Funding request is \$2,500 and the total event will cost \$5,050. Tickets will cost \$10 for general and \$7 for ISA members (they pay dues). 15 tickets will be given to GSG to be distributed. Holi night will be have a 7 course meal with several performances, there will also be color celebrations later in April. The \$2,500 will be used to help cover everything from food to marketing to music.
    - ii. Q&A
      1. Rafael- Why has there been a decrease of \$500 from when this request was first submitted?
        - a. The food cost has changed and we managed to get it for cheaper.
      2. Giovana- When will this take place?
        - a. Saturday April 9th
    - iii. Voting
      1. Beth- Motion to vote for the \$2,500 and donate 10 tickets to Husky FAN and 5 to USG to distribute to undergraduates.
        - b. Second by Menon
        - c. Voting Results: Yes-27, No-3, Abstain-1
        - d. Motion passes

## I. Officer Reports

### A. President (Chelsea Nikula)

- i. Upcoming events on campus: Husky LEAD talk, Healthcare talk, Endowed Professor Candidate talk, CWE World water day discussion panel and Ice Skating Recital.
- ii. Library workshops this month include the following: Patent, Trademark, Poster and EndNote
- iii. Sexual Assault Prevention Workshop April 7th from 10-3 pm, register by April 1.
- iv. E-board agenda:
  1. Housing and Transportation survey
  2. Representative allocations
  3. Experience Tech Fee review
  4. Health Insurance
  5. Constitution and Bylaw revision

### B. Vice-President (Will Lytle)

- i. Nothing to report.

### C. Treasurer (Meng Teng)

- i. Account balance: \$87,029.84
- ii. Budget: \$48,713.71/\$85,413
- iii. Discretionary: \$8,000/\$8,000
- iv. Spring travel grant results: 42 awarded applicants for presenting grants and 4 attending grants have been awarded.
  - a. Ida- Can you explain how awards decisions are made?
    - i. Meng- The people with the top priority are people who have never presented or talked at a conference, never gotten a Travel Grant from GSG, and are not supported for the conference by their department or advisor.”
  - b. Mayra- Is there a guide on the website to how to get reimbursed?
    - i. Meng- There is a step by step guide on the website, we will check to make sure it got transferred, or they can email me if they have any questions.
- v. 2016-2017 Budget Proposal
  1. Estimated revenue of \$85,536 based on enrollment of Fall 2015 and the graduate student activity fee.
    - a. This number comes from 1481 from last year and the 91.2% who paid their fee last year.
  2. Administrative will total to \$16,350
    - a. Changes will be a \$-258 change for the phone line

- b. NET service has replaced the phone line and costs \$100, covers internet charges.
  - c. Total change is \$-158 compared to last year.
- 3. Traditions will total \$5,000
  - a. Only change is the Fall Orientation Picnic has increased \$200 from \$1500 to \$1700 as requested by the Social Committee.
- 4. Academic Budget will total \$13,000
  - a. Changes include Fall Colloquium (Professional Development Evenings) increased by \$200, Spring Graduate Research Colloquium decreased \$500, and Lunch 'n' Learns have decreased \$700.
  - b. 3MT has been introduced and will be budgeted at \$1,000.
  - c. Total net change from last year is \$0.
- 5. Social budget is \$6725
  - a. Only change is a decrease of \$200 for socials, this amount was transferred to Traditions.
- 6. PR budget is \$480
  - a. No change from last year.
- 7. Benefits will be \$39,600
  - a. No change from last year.
- 8. GSG Rep Meet and Greet will be \$2300
  - a. No change from last year as representative allocations remained constant this year.
- 9. Softball budget is \$1800
  - a. No change from last year.
- 10. Grand total budget is \$85,255 a decrease of \$158 from last year.

vi. Q&A

- 1. Menon- It looks like a lot of money isn't being used in Academic and Social, can we use it for more travel grants?
  - a. Meng- The Academic and Social committees have historically used their entire budget and they still have events planned for this year which aren't reflected. Not all travel grant funds are being used up at this time anyway.
- 2. Menon- If we have not used up all the travel grant funds can we not reopen the grants?
  - a. Meng- The way the bylaws are now, we cannot reopen travel grant applications. This is something we can look at adding during bylaw and constitution revisions.
- 3. Menon- Can we increase the funds for the softball coordinator?
  - a. Meng- I think that would be difficult to do, but we can look at it during bylaw and constitution revisions.



vii. Voting

1. Rafael- I motion to accept the budget as written by our amazing treasurer, Meng.
  - a. Second by Tyler
  - b. Results: Yes- 29, No- 1, Abstain- 0

D. Secretary (Joe Fedie)

i. E-Board elections

1. President

- a. Motion to close nominations by Sumanth, second by Menon, motion passes unanimously
  - i. Nominees
    1. Will Lytle
    2. Runs unopposed
- b. Winner: Will Lytle

2. Vice President

- a. Motion to close nominations Mayra, second by Rafael, motion passes unanimously
  - i. Nominees
    1. Tyler Capek
    2. Betsy Kruppe
    3. Jiongxun Zhang
  - ii. Voting
    1. Motion to vote by Mayra, second by Menon, passes unanimously
    2. Results:
      - a. Tyler: 7
      - b. Betsy: 4
      - c. Jiongxun: 15
      - d. Abstain: 1
    3. Winner
      - a. Jiongxun “Justin” Zhang

3. Treasurer

- a. Motion to close nominations by Sumanth, second by Rafael, motion passes unanimously
  - i. Nominees
    1. Betsy Kruppe
    2. Ulises Gracida-Alvarez
- b. Voting
  - i. Motion to vote by Mayra, second by James, motion passes unanimously
  - ii. Results

1. Betsy: 5
      2. Ulises: 22
      3. Abstain: 1
    - iii. Winner
      1. Ulises Gracida-Alvarez
  4. Secretary
    - a. Motion to close nominations by Sumanth, second by Nithin, motion passes unanimously
      - i. Nominees
        1. James Rauschendorfer
        2. Giovana Azzi
      - b. Voting
        - i. Motion to vote by Meng, second by Ulises, motion passes unanimously
        - ii. Results
          1. Giovana: 5
          2. James: 22
          3. Abstain: 1
        - iii. Winner
          1. James Rauschendorfer
    - ii. Committee chair nominations are now open and elections will take place at the next general meeting (3/28/16).

## I. Committee Chair Reports

### A. Academic (Betsy Kruppe)

- i. GRC is over and was a success.
  1. Suggestions for next year.
    - a. More advertising.
    - b. No crowds this year do to having oral presentations over two days.
    - c. Finding judges should be done earlier and should go through the graduate school.

### B. Social (Bethany Klemetsrud)

- i. Dance party on Friday the 18th.
  1. Still need teachers, have them contact Beth.
- ii. March 25th is the day of the Ph.D movie showings

### C. Public Relations (Avinash Subramanian)

- i. GRC pictures and other funded events will be put up on the website soon.

- I. Ad Hoc Committees
  - A. Housing and Transportation
    - i. No report
  
- I. Liaison Reports
  - A. University Senate (Gorkem Asilioglu)
    - i. Meeting on March 2nd and has been determined that the University does not recycle that much.
    - ii. Graduate school learning goals are being updated and may have some changes in the future.
    - iii. Further discussion on not having any major assignments due or tests take place on Career Fair, last semester some professors still held exams on Career Fair.
  
  - B. Undergraduate Student Government (Abbey Senczyszyn)
    - i. No report
  - C. Research Advisory Council (Muralee Menon)
    - i. Nothing to report.
  - D. IT Governance Group (position vacant)
    - i. No report
  - E. Friends of the Michigan Tech Library (Kevin Waters)
    - i. No report
  - F. Council of Philanthropy (Wesley McGowan)
    - i. No report
  
- I. Old Business & Discussion Items
  - A. Meet & Greet Reports
    - i. Forestry had a Meet & Greet
  - B. Other Concerns
    - i. Nothing
  - C. Announcements
    - i. Nothing
  
- I. Adjournment
  - a. Motion to adjourn by Menon
    - i. Second by Efe
    - ii. Motion passes unanimously

# Graduate Student Government of Michigan Technological University

*Meeting Date: March 28, 2016*

## I. **Call to Order**

- A. Called to order at 5:15 PM

## II. **Approval of Agenda**

- A. Motion by Rafael
  1. Second by Giovana
  2. Unanimously approved

## III. **Approval of Minutes from: March 14th, 2016**

- A. Motion by Menon
  1. Second by Mayra
  2. Unanimously approved

## IV. **New Business**

- A. Presentation by University Marketing and Communications (Joel Vertin)
  1. Always looking for feedback on how to improve our main page for MyMichiganTech homepage. We are also looking for ways to update the 'Current Students' page on the Michigan Tech website.
    - a) Mayra- Adding the shuttle time and pickup areas on the main page should be on the main page.
    - b) Menon- Change the name for the "current students" tab on MyMichiganTech.
    - c) Giovana- Adding a menu for MUB food specials would be great.
    - d) Beth- Adding a tech today link would be probably be helpful.
    - e) James- Is there a guide anywhere on how to properly use canvas? As a GTA this could help alleviate issues and be a good resource to include.
    - f) Will- I like how the main page is pretty neutral and a news feed would make the page too crowded.
    - g) Lydia- Some events submitted through the calendar don't show up, how do you know if the event has been approved?
      - (1) Joel- It needs to be approved and it depends on how long it takes to get approved before it will show up.
      - (2) Chelsea- Student orgs should submit their events through Involvement Link. They will be approved by Student Activities and then get pulled into the University Calendar.

## V. **Officer Reports**

- A. President (Chelsea Nikula)
  1. Several information sessions and events are going on the next few weeks and further info will be sent out.
  2. We are working with the enterprise group CPM to finish up the Housing and Transportation survey, they are looking at parking lot allocations and their efficient use on campus.

3. A change in representative allocations will be voted on at our next meeting. We are looking at perhaps a 2-rep or modified current system. Any suggestions for how reps should be allocated will be taken until April 4th. E-Board will discuss and present changes on April 11th, we will also vote on April 11th.
  - a) Discussion
    - (1) Mayra- We need to represent all our graduate students equally not just based on their numbers.
    - (2) Syed- If that is the percentage than it should stay the way it is.
    - (3) Menon- I don't think that the events we do is specific to one major and that we should be representing the interests of all graduate students.
    - (4) James- We need to consider if we want to be a small group or a large group, both have their advantages. A larger group may help get a more accurate decision but they may take longer to do it. A smaller group may not make the better decision but will do it faster.
    - (5) Basha- The number of members need to reflect the number of constituents, 1 person cannot coordinate 150 students.
    - (6) Mayra- We don't need a lot of people to email out our information or to coordinate events.
  - b) Experience Tech review has begun and the creation the committee has started and will begin meeting in April.

#### B. Vice-President (Will Lytle)

1. Student commission meeting
  - a) Counseling services
    - (1) Their staff is five full-time clinicians, one case manager, one nurse practitioner that weeks 18 hours a week, and two interns. They are on call 24 hours a day.
      - (a) James- Why can't the practitioner prescribe stimulants?
        - (i) Will- I am not sure, it could be she is not contracted to prescribe them.
    - (2) Counseling services is seeing a large swell in activity but has not grown to accommodate it. They are attempting to grow larger to help more students. They hope to increasing nurse times from 18 to 24 hours a week. Increase front desk area hours. Bringing in a dietician. Hopefully bring in a psychiatrist to the area.
2. Softball coordinator applications will be open until April 10th and we will have a decision made by April 17th.

#### C. Treasurer (Meng Teng)

1. Account: \$89,715.17
2. Budget: \$52,158.3/\$85,413
3. Discretionary: \$8,000/\$8,000
4. Surplus: \$8,202.99/\$42,122.80
5. Proposal to allocate \$1,000 from the GRC budget to the 3MT competition. \$2000 will be needed for the GRC and \$1000 will be from the Graduate School.
  - a) Motion to vote from Meng
    - (1) Second by Beth
    - (2) Results: Yes- 26 No- 4 Abstain- 0
    - (3) Motion passes

D. Secretary (Joe Fedie)

1. Committee chair elections:

a) Academic

(1) Motion to close nominations by Rafael

(a) Second by Sumanth

(b) Passes unanimously

(2) Nominees

(a) Tyler Capek

(b) Betsy Kruppe

(c) Abstain

(3) Presentation, Q&A, Discussions

(4) Voting

(a) Motion to vote by Godwin

(i) Second by Mayra

(ii) Passes unanimously

(b) Results

(i) Tyler: 18

(ii) Betsy: 10

(iii) Abstain: 1

(c) Tyler will be the new Academic Chair

2. Social

a) Motion to close nominations by Sumanth

(1) Second by James

(2) Passes unanimously

b) Nominees

(1) Giovana Azzi

(2) Syed Fuad

(3) Abstain

c) Presentation, Q&A, Discussions

d) Voting

(1) Motion to vote by Nithin

(a) Second by Menon

(b) Passes unanimously

(2) Results

(a) Giovana Azzi 21

(b) Syed Fuad 7

(c) Abstain 1

(3) Giovana will be the new Social Chair

3. PR Chair

a) Motion to close nominations by Rafael

(1) Second by Godwin

(2) Passes unanimously

b) Nominees

(1) Muraleekrishnan Menon

c) Presentation, Q&A, Discussion

d) Results

(1) Menon will be the new PR Chair

VI. Committee Chair Reports

A. Academic (Betsy Kruppe)

1. 3MT will be April 14th with 7 people signed up and can have a maximum of 20. Want to avoid using professors for this event and hopefully have members of the community judge.
2. Last LnL will be April 12th from 12-1 and will be about nutrition on a budget, we are having trouble finding a speaker.

B. Social (Bethany Klemetsrud)

1. The last major upcoming event is the end of the year picnic on April 22nd.

C. Public Relations (Avinash Subramanian)

1. Nothing to report.

**VII. Liaison Reports**

A. University Senate (Gorkem Asilioglu)

1. IT-related

- a) Working on implementing a forum for IT problems for self help or as an alternative to ticket.
  - b) Swapping out CAT cables for faster internet.
  - c) Getting Windows 10 as well as a large volume PC purchases.
2. Working on improving the diversity on campus.
- a) Survey that is given after first midterm that will judge the diversity issues that can be addressed during the semester instead of after.
  - b) Working on a climate survey for the feelings of the current atmosphere on campus.
  - c) Working on changing the end of term survey for teaching satisfaction from students.
  - d) New questions to introduce an ability inclusion however it needs to be made in a way that it cannot be abused by students.

B. Undergraduate Student Government (Abbey Senczyszyn)

1. Not present

C. Research Advisory Council (Muralee Menon)

1. No report

D. Safety Committee (Shelley)

- a) Safety is an issue and information and training sessions are being developed to help reinforce the safety policies of the university to faculty and students.
- b) Want to have a clear line on who is responsible for teaching/learning safety.
- c) Next meeting is March 30, 2016.

E. Other Liaison Reports

1. Friends of Van Pelt Library (Kevin Waters)

- a) Book sale is on Saturday April 9th from 10-4 and needs volunteers for the setup on Friday April 8th from 12-3 PM and also for teardown afterwards.

**VIII. Old Business & Discussion Items**

A. Meet & Greet Reports

1. None to report.

B. Other Concerns

1. None mentioned.

C. Announcements

1. Tyler- I need feedback on the Dean Seely review committee information that I sent out, if you have anything please email me.
2. Sumanth- Travel grants close the 6th week of Spring, and some people only got their confirmations at the end of Feb. after the deadline.
  - a) Meng- I am bound by the bylaws so I can't extend the travel grant applications or reopen them. We can look into adjusting the bylaws though.

IX. **Adjournment**

A. Motion to adjourn by everyone

1. Second by everyone
2. Passes unanimously



# Graduate Student Government of Michigan Technological University

Meeting Date: April 11, 2016

**I. Call to Order**

- A. 5:18 PM meeting called to order

**II. Approval of Agenda**

- A. Motion to Joe R.
  - 1. Second by Giovana, unanimously approved

**III. Approval of Minutes from: March 28, 2016**

- A. Revision to change social chair winner to accurately depict the results by Sumanth.
  - 1. Motion to approve amended minutes by Wesley.
  - 2. Second by Menon, unanimously approved.

**IV. New Business**

- A. Presentation about proposed changes in graduate tuition structure (Dr. David Reed & Deb Sheldon)

Resident & Non-Resident Graduate Students  
2015-16 Tuition Rates  
(EXCLUDE FY17 INCREASES)

**FY16 Current Tuition Rate Structure**

Tuition Rate Per Credit Hour & Fees	
Standard Per Credit Hour Rate	\$861.50
Applied Science Education and Peace Corps, OSM/VISTA, and National Graduate Fellowship Students	\$561.00
Graduate Students who are in Research Mode	\$287.00
Engineering/Computer Science Tuition fee per semester for Graduate students taking fewer than 5 credits	\$475.00
Engineering/Computer Science Tuition fee per semester for Graduate students taking 5 credits or more	\$950.00

65% of Standard Rate  
33% of Standard Rate

**FY16 Proposed Revised Tuition Rate Structure**

Tuition Rate Per Credit Hour & Fees	
Standard Per Credit Hour Rate Non-Engineering/Computer Science	\$861.50
Standard Per Credit Hour Rate Engineering/Computer Science	\$977.50
Applied Science Education and Peace Corps, OSM/VISTA, and National Graduate Fellowship Students Non-Engineering/Computer Science	\$573.00
Applied Science Education and Peace Corps, OSM/VISTA, and National Graduate Fellowship Students Engineering/Computer Science	\$654.00
Graduate Students who are in Research Mode Non-Engineering/Computer Science	\$287.00
Graduate Students who are in Research Mode Engineering/Computer Science	\$323.00

67% of Non Eng. Standard Rate  
67% of Eng. Standard Rate  
33% of Non Eng. Standard Rate  
33% of Eng. Standard Rate

- 1. Three years ago the tuition plateau was introduced for undergraduate students. Currently engineering and computer science students pay a separate fee, if the

change goes into effect that fee will be removed and incorporated into the credit cost. These changes are net-neutral for the University but could really help graduate students who are paying for 1 credit during the summer.

2. Q&A

a) Betsy- How do our tuition rates compare to other universities?

(1) Our rates are comparable to that of other graduate schools.

b) Will- Do you expect to change the tuition rates for off campus students or professional degree students?

(1) We don't have a solid answer right now but it is something we could working on in the future.

c) Avi- Will this change affect the summer at all?

(1) No, it will start in the Fall if it passes.

d) Syed- Other schools have a cap for prices at 9 credit hours, are you looking at that option?

(1) We looked at that option but it didn't look like it would make a big difference as most of our students don't take more than 9 credits. However if you have feedback on that we would be happy to look at it again if people feel strongly about it.

V. **Officer Reports**

A. President (Chelsea Nikula)

1. Undergrad design expo, Spring Fling as well as several other events going on over the next week.

2. Housing and transportation survey is almost complete, a draft has been developed, we are working with the CPM Enterprise group.

a) Menon- Can you send us the draft so we can suggest changes?

(1) I can send out a non-editing version I just need all feedback by this Wed (April 13th).

b) Ida- Are we addressing the contract issue at Daniel Heights on the survey?

(1) We don't have anything like that in this survey but it is something we need to address through discussions with Housing.

c) Sumanth- The advisory board said that they cannot change the contract right now for the rent.

3. Diversity Council meeting

a) We will be working on writing a proposal for the Diversity Council to bring to the Administration. We are interested in requesting the University puts some money aside so that groups hosting cultural or events promoting diversity and inclusion can also get funding through the Diversity Council so that GSG can grow events promoting professional development.

B. Vice-President (Will Lytle)

1. Student Health Insurance selection will be taking place over the next few weeks.

a) UnitedHealth Care has been contacted about the rates and their will be a 5.23% increase in cost compared to 2015-16.

b) A decision needs to be made if we want to wait and look for another bidder or select this option. Chelsea and I think we should suggest the committee attempts to get bids from 2 other companies unless they have a good reason for accepting the UnitedHealth Care proposal.

c) Questions

- (1) Menon- How are the plans selected or found?
  - (a) Tech has employed someone to in charge of that and there is a committee that includes students that makes the final decisions.
- (2) James- Is there any repercussions to waiting to look for other bids?
  - (a) No, the people who are covered now will be covered until the start of next school year, however if we wait we won't be able to get that information out as early as we would like.
- (3) Menon- I think we should wait to get other bids and look for better options.
- (4) Giovana- I think UnitedHealth Care is better than Aetna just for the record.
- (5) Beth- I think we should convey to this committee that we need this information way earlier than what we have right now and should be taken very seriously.
- (6) Chelsea- Do we have a show of support to go forward with requesting additional bids?
  - (a) Unanimous support.

C. Treasurer (Meng Teng)

1. Account Balance: \$87,867.56
2. Budget Standing: \$53,247.25/\$85,413.00
3. Discretionary: \$8,000/\$8,000
4. Surplus funding: \$8,202.99/\$42,122.80

D. Secretary (Joe Fedie)

1. Constitution & Bylaw Review
  - a) Representatives
    - (1) Duties of reps changed to, "actively participate on GSG committee and directly contribute to at least half of the committee events per semester."
  - b) Vice President
    - (1) Defined: First Contact Program.
    - (2) Added: Facilitate evaluations for each committee chairs.
  - c) Treasurer
    - (1) Edited: Train a member of Ways and Means member to act as back-up treasurer by the 2nd week of the Fall semester.
  - d) Academic Chair
    - (1) Added: 3MT event.
  - e) PR Chair
    - (1) Edited: Needs to produce training material for the incoming PR Chair.
  - f) Ways and Means
    - (1) Added: administrate the travel grant program
  - g) Liaisons
    - (1) Added: statement that about ethics of liaisons
  - h) Softball Coordinator
    - (1) Edited: Required to provide training material before they leave.
  - i) Travel Grants

- (1) Removed: "No exceptions will be made"
- (2) Added: If awards are left over after the spring awards are granted they will be reopened on a rolling basis until the end of the session.
- j) Discretionary Funds
  - (1) Edited: Must be submitted 2 weeks prior to GSG meeting.
  - (2) Added: No student org may request more than 20% of starting discretionary balance for that session
  - (3) Added: No elected GSG members may accept any gifts, tickets or compensation from any student org based on a funding request or vote by GSG.
- k) Surplus Fund
  - (1) Edited: Must be submitted 4 weeks prior to GSG meeting.
  - (2) Added: No student org. can request an amount exceeding 5% of the starting surplus balance.
- 2. Voting on changes to representative allocations
  - a) Proposed change from rep allocations from 1 rep per 50 students to a 1 (+1 optional rep) for <50 grad students, then a mandatory 2 reps after 50 grad students, 3 for 100 and capped at 4 for 200 or more grad students.

There was much discussion among the E-board to come to this compromise. This system will allow the representatives to still be distributed by department population, will cap our size as we look at an expanding population, and allow smaller departments that aren't growing as quickly the ability to have more professional development opportunities and voice.

Only two departments will be decreasing the number of representatives they would have on GSG (ME-EM and ECE).

- b) Discussion
  - (1) Ida- Will the Meet and Greet funds per department change?
    - (a) The funding scheme will not change.
  - (2) Joe R.- Will it be up to the department if they want an optional rep?
    - (a) Yes it will be completely up to the students in the department. The optional representative will have full voting powers.
  - (3) Ida- What is the max for this room right now?
    - (a) About 72
  - (4) Menon- Right now there are students in the MEEM that feel they are being underrepresented.
    - (a) Perhaps the size of ME-EM and the problems that are being heard would indicate that an interdepartmental council would be a good thing to form.
    - (b) Rafael- Why do they students in the ME-EM feel they are underrepresented?
    - (c) Menon- I don't know for sure, but my guess is that they feel more comfortable to talk to a familiar face to bring their concerns to and there are so many students.

- (d) James- Perhaps it would help to divide large departments up by alphabet and allocate a specific rep to a specific group of people so each person would know who they could contact.
- (5) Beth- I am all for gaining a rep at each doubling populations to increase opportunities for professional development.
- (6) Erin- Other graduate schools have open seats that are available for any student to vie for.
  - (a) This is definitely something we can look into.
- c) Voting
  - (1) Alternate version for a continuous doubling of population and adding an additional rep was discussed, a quick poll was done to see how we stand.
    - (a) Rep cap
    - (b) No cap and reps at every doubling grad populations.
    - (c) Results
      - (i) 18- approve cap at 4 reps, 13, in favor of doubling
  - (2) Motion to approve the proposed representative allocation scheme as outlined above with a cap at 4 reps by Avi
    - (a) Second by Menon, unanimously approved.
      - (i) 24- yay, 3- nay, 0-abstain
      - (ii) Motion passes

## VI. Committee Chair Reports

### A. Academic (Betsy Kruppe)

- 1. 3MT will be Thursday at 5:30 PM in Forestry G002
  - a) Giovana- How many people signed up?
    - (1) 16 people.
- 2. No last LnL, it has been canceled.

### B. Social (Bethany Klemetsrud)

- 1. The last major upcoming event is the end of the year picnic on April 22nd and will be in GLRC at 5:30 PM

### C. Public Relations (Avinash Subramanian)

- 1. Let me know about any changes that need to be made to the website.

## VII. Liaison Reports

### A. University Senate (Gorkem Asilioglu)

- 1. Report on the president survey was discussed and is available on their website.

### B. Undergraduate Student Government (Abbey Senczyszyn)

- 1. Nothing to report.

### C. Research Advisory Council (Muralee Menon)

- 1. Nothing to report.

### D. IT Governance Group (Betsy Kruppe)

- 1. New strategic plan for upcoming years is in the works.

### E. Wesley

1. Looking for a new student philanthropy liaison for the next semester.
2. If you have any questions contact Wesley.

F. Other Liaison Reports

1. None.

VIII. **Old Business & Discussion Items**

A. Meet & Greet Reports

1. Menon- Friday the ME-EM had 35 grad students and the department chair attend their Spring M&G and acted as an informative session for them. Most questions were about housing and transportation and were answered to satisfaction.

B. Other Concerns

1. None.

C. Announcements

1. ISSRM conference has enough volunteers now and will be taking place in June.

IX. **Adjournment**

A. Motion to adjourn by Rafael

1. Second by everyone, unanimously approved.

# Graduate Student Government *of* Michigan Technological University

*Meeting Date: April 25, 2016*

- I. **Call to Order**
  - A. 5:22 PM called to order
- II. **Approval of Agenda**
  - A. Motion to approve by Joe R.
    1. Second by Menon, unanimously approved
- III. **Approval of Minutes from: April 11, 2016**
  - A. Motion by Rafael
    1. Second by Justin, unanimously approved
- IV. **New Business**
- V. **Officer Reports**
  - A. President (Chelsea Nikula)
    1. Mandatory monologue about greatness of GSG reps.
    2. Highlights
      - a) Alumni Reunion poster session
      - b) Health insurance open forum
      - c) 5 LnLs
      - d) Resume and CV workshop
      - e) GRC
      - f) 3MT
      - g) Travel grant highlights
        - (1) >\$30,000 in travel grant awards
      - h) New website
    3. Housing and transportation survey is on hold pending further review. We will try to send out a shortened version of just shuttle stuff soon.
  - B. Vice-President (Will Lytle)
    1. Nothing to report
  - C. Treasurer (Meng Teng)
    1. Account balance: \$87,566.16
    2. Budget: \$59,486.56/\$85,413
    3. Discretionary: \$8,000/\$8,000
    4. Surplus: \$8,586.99/\$42,122.80
  - D. Secretary (Joe Fedie)
    1. Voting: constitution & bylaw amendments
      - a) Discussion
        - (1) None
      - b) Motion to vote to accept all changes as written
        - (1) Motion by Meng

- (a) Second by Rafael, unanimously approved
- (2) Voting
  - (a) Yay-22, Nay-0, Abstain-1
  - (b) Motion passes

**VI. Committee Chair Reports**

- A. Academic (Betsy Kruppe)
  - 1. Nothing to report
- B. Social (Bethany Klemetsrud)
  - 1. Last social was on Friday, went well! Thanks to everyone who helped out.
- C. Public Relations (Avinash Subramanian)
  - 1. Nothing to report

**VII. Liaison Reports**

- A. University Senate (Gorkem Asilioglu)
  - 1. Senate executive elections are over, Marty Thompson is the new president.
  - 2. A lot of proposals were approved but nothing that directly affected graduate students.
- B. Undergraduate Student Government (Abbey Senczyszyn)
  - 1. Nothing to report
- C. Research Advisory Council (Muralee Menon)
  - 1. Nothing to report, the next meeting will be May 9th
- D. IT Governance Group (Betsy Kruppe)
  - 1. Nothing to report
- E. Other Liaison Reports
  - 1. None

**VIII. Old Business & Discussion Items**

- A. Meet & Greet Reports
  - 1. None
- B. Other Concerns
  - 1. None
- C. Announcements
  - 1. Menon- I want to put a softball team together so contact me if you are interested.
  - 2. Mayra- Fundraiser for Ecuador starts at 6 PM tonight at the Carnegie Museum.

**IX. Adjournment**

- A. Motion to adjourn Rafael
  - 1. Second by Betsy, passes unanimously